

# **Antelope Valley Air Quality Management District Governing Board Regular Meeting**

## **Agenda**

### LOCATION

**ANTELOPE VALLEY AQMD District Office  
43301 Division Street, Suite 206  
Lancaster, CA 93535  
661.723.8070  
TUESDAY, MAY 21, 2019  
10:00 A.M.**

### BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster  
Austin Bishop, Vice Chair, City of Palmdale  
Ron Hawkins, Los Angeles County  
Howard Harris, Los Angeles County  
Ken Mann, City of Lancaster  
Steven Hofbauer, City of Palmdale  
Newton Chelette, Public Member

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

Except where noted, all scheduled items will be heard in the District Office of the Governing Board, 43301 Division Street, Suite 206, Lancaster, CA 93535 and the teleconference location(s), if applicable. Please note that the Board may address items in the agenda in a different order than the order in which the item has been posted.

Public Comments on any Agenda Item will be heard at the time of discussion of the Agenda Item. Public Comments not pertaining to Agenda Items will be heard during the PUBLIC COMMENT period below.

**CALL TO ORDER 10:00 A.M.**

Pledge of Allegiance.

Roll Call

PUBLIC COMMENT

**CONSENT CALENDAR**

**The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member, staff member or a member of the public request an item be held for discussion under DEFERRED ITEMS.**

1. [Approve Minutes from Regular Governing Board Meeting of April 16, 2019.](#)
2. [Monthly Grant Funding Summary. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
3. [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
4. [Approve payment to MDAQMD in the total amount of \\$105,723.46, subject to availability of funds, for services provided during the month of March 2019. Presenter: Bret Banks, Executive Director/APCO.](#)
5. [The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2019, which provides financial information and budget performance concerning the current fiscal status of the District. Presenter: Bret Banks, Executive Director/APCO.](#)

**ITEMS FOR DISCUSSION**

DEFERRED ITEMS

NEW BUISNESS

6. Ratify an amendment to the FY 18/19 budget to transfer budget from Capital Expense – Vehicles to Operating Expense – Dues and Subscriptions in the amount of \$25,000. Presenter: Bret Banks, Executive Director/APCO.
7. Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2019-20: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Continue to the meeting of June 18, 2019 for adoption. Presenter: Bret Banks, Executive Director/APCO.
8. 1) Authorize the acceptance of AB 197 Emission Inventory District Grant Program Funding; 2) Accept the terms and conditions for the funds; and 3) Authorize the Executive Director/APCO and staff to execute the agreement, approved as to legal form, and carry out related activities to meet the requirements of AB 197. Presenter: Bret Banks, Executive Director/APCO.
9. 1) Award an amount not to exceed \$214,111 in Carl Moyer Program funds to Alameda Metals to replace an older heavy-duty diesel equipment with new, clean technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Julie McKeehan, Grants Analyst.
10. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
11. Board Member Reports and Suggestions for Future Agenda Items.
12. Adjourn to Regular Governing Board Meeting of Tuesday, June 18, 2019.

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x2. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.*

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 43301 Division Street, Suite 206, Lancaster, CA 93535 or by contacting Deanna Hernandez at 760.245.1661 x6244 or by email at [dhernandez@mdaqmd.ca.gov](mailto:dhernandez@mdaqmd.ca.gov) .

**Mailed & Posted on: Tuesday, May 14, 2019.**

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Deanna Hernandez

The following page(s) contain the backup material for Agenda Item: [Approve Minutes from Regular Governing Board Meeting of April 16, 2019.](#)

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING  
TUESDAY, APRIL 16, 2019  
ANTELOPE VALLEY DISTRICT OFFICE  
LANCASTER, CA**

**Draft Minutes**

Board Members Present:

Marvin Crist, Chair, City of Lancaster  
Newton Chelette, Public Member  
Howard Harris, Los Angeles County  
Ron Hawkins, Los Angeles County  
Steven Hofbauer, City of Palmdale  
Kenneth Mann, City of Lancaster

Board Members Absent:

Austin Bishop, Vice Chair, City of Palmdale

**CALL TO ORDER**

Chair **CRIST** called the meeting to order at 10:02 a.m. Board Member **HARRIS** led the Pledge of Allegiance. Roll call was taken.

**PUBLIC COMMENT**

❖ None.

**CONSENT CALENDAR**

**Agenda Item #1 – Approve Minutes from Regular Governing Board Meeting of March 19, 2019.**

Upon Motion by **HARRIS**, seconded by **MANN**, and carried unanimously, the Board **Approved** Minutes from Regular Governing Board Meeting of March 19, 2019.

**Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.**

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HARRIS**, seconded by **MANN**, and carried unanimously, the Board **Received and Filed** Monthly Grant Funding Summary.

**Agenda Item #3 – Monthly Activity Report. Receive and file.**

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HARRIS**, seconded by **MANN**, and carried unanimously, the Board **Received and Filed** Monthly Activity Report.

**Agenda Item #4 - Approve payment to MDAQMD in the total amount of \$108,652.83, subject to availability of funds, for services provided during the month of February 2019.**

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HARRIS**, seconded by **MANN**, and carried unanimously, the Board **Approved** payment to MDAQMD in the total amount of \$108,652.83, subject to availability of funds, for services provided during the month of February 2019.

**Agenda Item #5 - The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2019, which provides financial information and budget performance concerning the current fiscal status of the District.**

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HARRIS**, seconded by **MANN**, and carried unanimously, the Board **received and filed** the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2019, which provides financial information and budget performance concerning the current fiscal status of the District.

**ITEMS FOR DISCUSSION**

**DEFERRED ITEMS**

None.

**NEW BUSINESS**

**Agenda Item #6 – 1) Award an amount not to exceed \$93,140 in Carl Moyer Program funds to Antelope Valley Fair Association to replace an older diesel industrial aerial lift with newer, cleaner engine technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.**

Presenter: Julie McKeehan, Grants Analyst

After discussion and upon Motion by **HARRIS**, seconded by **HAWKINS**, and carried unanimously, the Board, 1) **Awarded** an amount not to exceed \$93,140 in Carl Moyer Program funds to Antelope Valley Fair Association to replace an older diesel industrial aerial lift with newer, cleaner engine technology; and 2) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**Agenda Item #7 – 1) Authorize \$30,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.**

Presenter: Julie McKeehan, Grants Analyst.

After discussion and upon Motion by **HOFBAUER**, seconded by **MANN**, and carried unanimously, the Board, 1) **Authorized** \$30,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) **Authorized** the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.

**Agenda Item #8 – 1) Award an amount not to exceed \$33,392 in Carl Moyer Program and Mobile Source Emission Reductions Program (AB 2766) funds to Curb Crafters for the replacement of an older light-heavy duty diesel vehicle with new, clean diesel technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.**

Presenter: Julie McKeehan, Grants Analyst.

After discussion and upon Motion by **MANN**, seconded by **HAWKINS**, and carried unanimously, the Board, 1) **Awarded** an amount not to exceed \$33,392 in Carl Moyer Program and Mobile Source Emission Reductions Program (AB 2766) funds to Curb Crafters for the replacement of an older light-heavy duty diesel vehicle with new, clean diesel technology; and 2) **Authorized** the Executive Director/APCO and staff to negotiate

target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**Agenda Item #9 – 1) Approve the FY 18-19 Community Air Protection Program Implementation Funds and Grant Agreement for submission to the California Air Resources Board (CARB) for expenses necessary for the implementation of Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017); 2) Authorize the acceptance of funds allocated and awarded to the District; and the Executive Director/APCO and staff to execute the agreement, approved as to legal form.**

Presenter: Bret Banks, Executive Director/APCO.

After discussion and upon Motion by **HAWKINS**, seconded by **CHELETTE**, and carried unanimously, the Board, 1) **Approved** the FY 18-19 Community Air Protection Program Implementation Funds and Grant Agreement for submission to the California Air Resources Board (CARB) for expenses necessary for the implementation of Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017); 2) **Authorized** the acceptance of funds allocated and awarded to the District; and the Executive Director/APCO and staff to execute the agreement, approved as to legal form.

**Agenda Item #10 – 1) Allocate not to exceed \$17,000 from the District's AB617 and Carl Moyer funds to establish the Westside Union School District Green Zone Project ; and 2) Authorize the Executive Director/ APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel.**

Presenter: Bret Banks, Executive Director/APCO.

During discussion, Chair Crist requested that staff develop a formula for AB 617, Carl Moyer and the other jurisdiction's funds to address the allocation of funds. After discussion and upon Motion by **CHELETTE**, seconded by **HARRIS**, and carried unanimously, the Board, 1) **Allocated** not to exceed \$17,000 from the District's AB617 and Carl Moyer funds to establish the Westside Union School District Green Zone Project ; and 2) **Authorized** the Executive Director/ APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel.

**Agenda Item #11 – Reports.**

**Governing Board Counsel –**

- Reminder – Forms 700 should be in please submit if you have not done so.

**Executive Director/APCO –**

- Notified the Board of the upcoming lawn mower exchange dates - Lancaster April 27<sup>th</sup> , Palmdale May 18<sup>th</sup> and publicly thanked staff member Julie McKeehan for all her efforts with this project.
- Advised the Board that notification being sent to permit holders of the draft budget being out and will be presented to the board next month; proposed 9.5 % fee increase of permit renewals; hold all plan and reports fees the same and reduce application fees by roughly 30%.

**Staff –**

- None.

**Agenda Item #12 – Board Member Reports and Suggestions for Future Agenda Items.**

- Board Member Chelette publicly thanked Chair Crist for his spoken comment of his support of Bret Banks and of this current Board working well together for the common good.

**Agenda Item #13 – Adjourn to Regular Governing Board Meeting of Tuesday, May 21, 2019.**

Being no further business, the meeting adjourned at 10:42 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, May 21, 2019.

Draft Minutes 04.16.2019

The following page(s) contain the backup material for Agenda Item: [Monthly Grant Funding Summary](#). [Receive and file](#). Presenter: [Bret Banks, Executive Director/APCO](#).

## Item #2 – Grant Funds Project Summary

April

### AB 2766 (\$4 DMV Fee)

#### \$426,500 Annually by Monthly Distribution

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used “to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988”.

**Funding Limits:** No surplus emission reductions or cost-effectiveness limit requirements.

**Current Balance: \$ 19,238.63**

### PROPOSED PROJECTS

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 0.00</b>	

<b>AB 2766 Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Feb-18	Kyle & Kyle Ranches On-road Vehicle Project	\$ 68,016.00	pending
Mar-18	Kyle & Kyle Ranches On-road Vehicle Project	31,984.00	pending
Mar-18	2018 Lawn Mower Exchange Program	10,000.00	paid
May-18	AFV Program Add'l Funds	15,000.00	paid
May-18	LBC – Bus Replacement Project	66,516.00	paid
Aug-18	AFV Program Add'l Funds	15,000.00	paid
Aug-18	Antelope Valley College - Student Pass Program	80,000.00	paid
Aug-18	Heritage Sign Company Vehicle Replacement Project	8,720.00	paid
Oct-18	LBC - Bus Replacement Project	5,332.00	paid
Oct-18	American Plumbing Services Vehicle Replacement	10,810.00	paid
Nov-18	UAV Vehicle Replacement Project	27,869.00	paid
Nov-18	AFV Program Add'l Funds	15,000.00	paid
Dec-18	AFV Program Add'l Funds	15,000.00	paid
Dec-18	Paraclete High School Vehicle Replacement Project	35,000.00	pending
Dec-18	LA County Sheriff's Palmdale Bio Diesel Truck Project	50,000.00	pending
Mar-19	AFV Program Add'l Funds	15,000.00	paid
Apr-19	AFV Program Add'l Funds	30,000.00	paid
Apr-19	Curb Crafters Vehicle Replacement	19,029.00	pending

**AB 923 (\$2 DMV Fee)**

**\$609,500 Annually by Monthly Distribution**

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used to remediate air pollution harms created by motor vehicles.

Funding Limits: Carl Moyer eligible projects; unregulated agriculture vehicles and equipment; school bus projects; light-duty vehicle retirement program; and alternative fuel and electric infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

**Current Balance: \$ 523,021.73**

**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 0.00</b>	

<b>AB 923 Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Jan-18	Wilsona School District EV School Bus Charging Project	\$ 49,976.00	paid
Feb-18	Vehicle Retirement Program Add'l Funds	47,000.00	paid
Mar-18	2018 Lawn Mower Exchange Program	10,000.00	paid
Mar-18	Robertsons Palmdale Honda EV Charging Project	86,000.00	paid
May-18	Home2 Suites by Hilton Palmdale EV Charging Project	15,200.00	paid
May-18	Sierra Commons EV Charging Project	30,640.00	paid
Sep-18	AV Harley-Davidson EV Charging Project	20,000.00	paid
Nov-18	Vehicle Retirement Program Add'l Funds	50,000.00	paid
Dec-18	High Desert Dairy Equipment Replacement Project	54,918.00	paid
Dec-18	AVTA EV Charging Project	50,000.00	pending
Dec-18	AVSTA (3) New Electric School Buses	31,250.00	pending

**Carl Moyer Program****\$701,500 Annually**

Carl Moyer Program (CMP) funds provide incentives to gain early or extra emission reductions by retrofitting, repowering, or replacing older more polluting engines with newer, cleaner engines including zero and near zero emission technologies. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

**Current Balance: \$ 368,601.00**

**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
May-19	Alameda Metals Corporation	214,111.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 154,490.00</b>	

<b>Carl Moyer Program Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Apr-18	McWhirter Steel Forklift Replacement Project	\$ 185,943.00	pending
May-18	McCarthy Steel Forklift Replacement Project	59,155.00	paid
June-18	Gall Brothers Engineering Equipment Replacement Proj	94,211.00	paid
Jul-18	Fine Grade Equipment Replacement Project	240,850.00	paid
Aug-18	Heritage Sign Company Vehicle Replacement Project	23,545.00	paid
Oct-18	American Plumbing Service Vehicle Replacement Proj	14,112.00	paid
Dec-18	Bills Landscaping Equipment Replacement Project	94,700.00	paid
Dec-18	High Desert Dairy Equipment Replacement Project	45,082.00	paid
Deposit	Carl Moyer Program Yr. 21 FY 18-19	661,741.00	pending
Mar-19	Commercial Lawn and Garden Exchange Program	200,000.00	paid
Apr-19	AV Fair Assoc. ERP Aerial Lift Proj. 4	93,140.00	pending
Apr-19	Curb Crafters On-road Replacement Project	14,363.00	pending

**AB 617 Community Air Protection (CAP) Admin.**

**\$79,305 FY 18/19 Allocation**

The purpose of AB 617 is to reduce emission sources in disadvantaged and low income communities by community-based air monitoring and local emission reduction programs. Funding is allocated to Air Districts to implement and administer all aspects of AB 617. These funds support community collaborative/community involved programs such as the deployment of air monitoring systems (i.e. Purple Air Sensors) and supporting local emission reductions programs. As a result, the AVAQMD is able to create new and enhance existing programs (i.e. lawn and garden equipment replacement, vehicle retirement, light-duty alternative fuel vehicle purchase incentive and residential electric vehicle charging) suggested by individual residents and group members as programs that best serve emission reductions within the community).

**Current Balance: \$ 79,945**

**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 0.00</b>	

<b>AB 617 CAP Admin. Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Feb-19	Lawn Mower Exchange Events 2019	\$ 45,000.00	paid
Mar-19	Admin to implement AB 617	15,489.00	paid
Mar-19	Commercial Lawn and Garden Program	75,000.00	paid
Apr-19	Air Quality Sensors	4,440.00	paid
Deposit	AB 617 CAP Admin. FY 18-19	79,305.00	received

**AB 134 Community Air Protection (CAP) Projects****\$468,750 FY 18/19 Allocation**

The purpose of AB 134 funds is to implement projects under the Carl Moyer Program specifically for projects that meet the goals of AB 617. These funds are focused on replacing older polluting engines operating in disadvantaged and low-income communities with newer, cleaner engines prioritizing zero-emission projects. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

**Current Balance: \$ 0.00**

**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 0.00</b>	

<b>AB 134 CAP Projects Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Dec-18	AVSTA (3) New Electric School Buses	\$ 468,750.00	pending

**NOx Remediation Measure (NRM)****\$53,644 FY 18/19 Allocation**

The purpose of NOx Remediation funds are to remediate any potential past emissions attributed to the Low Carbon Fuel Standard (LCFS) Regulation through a new NOx Remediation Measure (NRM) that replace diesel engines with low-NOx engines and tracks the progress of the NRM. Eligible projects are those eligible under the Carl Moyer Program with significant NOx emission reductions at a cost-effective limit of \$10,000/ton or less.

**Current Balance: \$ 0.00**

**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
<b>BALANCE PENDING APPROVAL</b>		<b>\$ 0.00</b>	

<b>NRM Approved Funding Awards</b>			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Jul-18	Fine Grade Equipment Replacement Project	\$ 53,644.00	paid

The following page(s) contain the backup material for Agenda Item: [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)

## **Item #3 Monthly Activity Report – April 2019**

	<u>APR 2019</u>	<u>APR 2018</u>	<u>YTD (7/1/19)</u>
Complaints	5	1	10
Complaint Investigations	5	1	10
Asbestos Notifications	10	4	90
Asbestos Inspections	0	0	0
Permit Inspections	92	136	974
Permit Inspections in Compliance (%)	100	100	100
Notice of Violation (NOV)	0	0	6

### **\*Outstanding NOVs**

- AV00000207, Issued 06/2017
- AV00000208, Issued 07/2017
- AV00000210, Issued 03/2018
- AV00000219 Issued 03/2019

**Number of Active Companies: 283**  
**Number of Active Facilities: 537**  
**Number of Active Permits: 1,095**

### **Project Comment Letters – April 2019**

**Attached**

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		5/21/2019				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
3/29/2019	Palmdale	Wireless Telecommunication Facility	Construction of a T-Mobile wireless telecommunications facility located at 1600 East Avenue R-4	Rule 403-Dust Rule 219-Permittable Equip CARB Equip	4/16/2019	4/8/2019
4/8/2019	Palmdale	Ave R Apartments	Pre-Application 19-007 Conceptual Review for a request to develop a 5.47 acre parcel into an apartment complex (permanent supportive housing) consisting of 10 buildings totaling 59,800 square feet to be located at the northeast corner of Avenue R and 30th Street East.	Rule 403-Dust Rule 219-Permittable Equip CARB Equip	4/16/2019	4/16/2019
4/10/2019	Palmdale	Entertainment Business	Conditional Use Permit 19-005 Determination of Application Completeness for a request to expand an existing entertainment business into an adjacent suite (Suite T) that currently occupies Suites R and S at 40125 10th Street West	No Comment	4/16/2019	4/16/2019
4/15/2019	Palmdale	Woodspring Suites	Site Plan Review 19-008 Determination of Application Completeness for the proposal to develop one commercial building on 2.769 acres located at the southeast corner of Corporate Court and Avenue Q	No Comment	4/30/2019	4/16/2019
4/19/2019	Lancaster	Wharton Carlson Investments	Site Plan for SPR 19-03 for the construction of four new industrial buildings, 7,920 square feet each, located along Challenger Way, south of Avenue L (APN: 3126-014-010) on approximately 2.16 acres	No Comment	5/20/2019	4/23/2019
4/19/2019	Lancaster	Industrial Building	Site Plan for SPR 19-04 for the construction of a new 5,000 square foot warehouse building on an approximately 39,204 sq. ft. lot located at the northwest corner of Wall St. and Enterprise Parkway (APN; 3128-008-020)	No Comment	5/20/2019	4/23/2019
4/22/2019	Palmdale	Amusement Arcade	Conditional Use Permit 19-006 Determination of Application Completeness/Condition Setting for a request to establish an amusement arcade located at 1605 E. Palmdale Blvd, Suite H	No Comment	5/13/2019	4/23/2019

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/21/2019						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
4/22/2019	Palmdale	42nd Street and Avenue S	Tentative Tract Map 82173/Site Plan Review 18-005 Determination of Application Completeness/Condition Setting for a proposed multiple-family residential community on approximately 5-acres located at the southeast corner of Avenue S and 42 <sup>nd</sup> Street East (APN's:3052-001-071 and 3052-001-072)	No Comment	5/14/2019	4/23/2019

The following page(s) contain the backup material for Agenda Item: [Approve payment to MDAQMD in the total amount of \\$105,723.46, subject to availability of funds, for services provided during the month of March 2019. Presenter: Bret Banks, Executive Director/APCO.](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #4*

**DATE:** May 21, 2019

**RECOMMENDATION:** Approve payment to MDAQMD in the total amount of \$105,723.46, subject to availability of funds, for services provided during the month of March 2019.

**SUMMARY:** The District contracts for services with MDAQMD; invoices for services are presented for payment.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** Key Expenses: Staffing costs \$91,666.67.

**REASON FOR RECOMMENDATION:** The AVAQMD Governing Board must authorize all payments to the MDAQMD.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before May 6, 2019.

**FINANCIAL DATA:** The contract and direct expenditure amounts are part of the approved District budget for FY 19. No change in appropriations is anticipated as a result of the approval of this item.

**PRESENTER:** Bret Banks, Executive Director/APCO.



**Mojave Desert AQMD**  
 14306 Park Avenue  
 Victorville, CA 92392  
 760.245.1661

Due Date **DUE UPON RECEIPT**  
 Invoice Date **3/31/2019**  
 Invoice Number **42173**

# INVOICE

<b>Bill To :</b>
<b>ANTELOPE VALLEY AQMD</b> <b>43301 DIVISION ST. SUITE 206</b> <b>LANCASTER, CA 93535</b>
<b>Company ID 10193</b>

FY19	Amount
Program Staff	91,666.67
Overhead	12,983.58
Office Expenses	656.48
Professional Services	9.63
Communications	407.10
<p>TO INSURE PROPER CREDIT -            PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS            PLEASE VISIT <a href="http://www.mdaqmd.ca.gov">www.mdaqmd.ca.gov</a></p>	
	<b>Invoice Total 105,723.46</b> <b>Amount Paid 0.00</b>
<b>MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD</b> <b>PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK</b>	<b>Balance Due 105,723.46</b>

**Mojave Desert AQMD  
Expenditures AVAQMD  
For Period Ending 3/31/2019**

Financial Report

	<u>Monthly YTD</u>	<u>Actual YTD</u>	<u>Annual Budget</u>	<u>% of Budget</u>
<b><u>Services &amp; Supplies</u></b>				
Professional Services				
Payroll Contract	9.63	242.54	420.00	0.58
Financial Services	0.00	6,700.00	32,500.00	0.21
<b>Total Professional Svcs</b>	<b>9.63</b>	<b>6,942.54</b>	<b>32,920.00</b>	<b>0.21</b>
Office Expenses				
Software	0.00	6,401.49	13,700.00	0.47
Supplies	0.00	0.00	500.00	0.00
Facility Leases	0.00	512.00	0.00	0.00
Postage	656.48	656.48	500.00	1.31
Meeting Expenses	0.00	51.76	0.00	0.00
<b>Total Office Expenditures</b>	<b>656.48</b>	<b>7,621.73</b>	<b>14,700.00</b>	<b>0.52</b>
Communications				
Computers	407.10	407.10	0.00	0.00
<b>Total Communications</b>	<b>407.10</b>	<b>407.10</b>	<b>0.00</b>	<b>0.00</b>
Dues & Subscriptions				
Publications & Subscriptions	0.00	204.61	0.00	0.00
<b>Total Dues &amp; Subscriptions</b>	<b>0.00</b>	<b>204.61</b>	<b>0.00</b>	<b>0.00</b>
Travel				
Training	0.00	0.00	1,000.00	0.00
Travel	0.00	0.00	500.00	0.00
<b>Total Travel</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
Program Costs				
Legal				
Maintenance & Repairs				
Vehicles				
Gas & Oil	0.00	916.44	1,000.00	0.92
<b>Total Vehicles Expenses</b>	<b>0.00</b>	<b>916.44</b>	<b>1,000.00</b>	<b>0.92</b>
Non-Depreciable Inventory				
Machinery & Equipment Exp	0.00	14.40	0.00	0.00
Safety Equipment Exp	0.00	108.47	0.00	0.00
<b>Total Non-Depreciable Inventory</b>	<b>0.00</b>	<b>122.87</b>	<b>0.00</b>	<b>0.00</b>
Miscellaneous Expense				
Suspense				
<b>Total Services &amp; Supplies</b>	<b>1,073.21</b>	<b>16,215.29</b>	<b>50,120.00</b>	<b>0.32</b>
<b><u>Capital Expenditures</u></b>				
<b>Total Expenditures</b>	<b>1,073.21</b>	<b>16,215.29</b>	<b>50,120.00</b>	<b>0.32</b>

**ANTELOPE VALLEY AQMD  
Program Staff  
FY 2018-19**

<b>Program</b>	<b>FY 17-18 Contracted Hours</b>	<b>Calendar Yr 2018 Actual Hours*</b>	<b>FY 18-19 Contracted Hours</b>	<b>Average Contract Cost/hr</b>	<b>Annual Contract Cost</b>	<b>FTE</b>
Lancaster Office	12,480	11,680	10,400	\$80	\$832,000	5.00
Planning, Grants, and Rulemaking	175	146	175	\$84	\$14,700	0.08
Air Monitoring and Surveillance	300	279	300	\$100	\$30,000	0.14
Stationary Sources	300	273	300	\$90	\$27,000	0.14
Executive Management and Legal	250	302	400	\$133	\$53,200	0.19
Community Relations & Education	65	75	78	\$104	\$8,112	0.04
Administration	1,169	1,182	1,350	\$100	\$135,000	0.65
<b>TOTAL</b>	<b>14,739</b>	<b>13,937</b>	<b>13,003</b>		<b>\$ 1,100,012</b>	<b>6.25</b>
<b>Full Time Equivalents (FTE) Administrative Costs</b>	<b>7.09%</b>	<b>6.70%</b>	<b>6.25%</b> <b>14.00%</b>			

<b>Fiscal Year Comparison:</b>	<b>Contract Cost</b>	<b>FTE</b>
Fiscal Year 18	\$ 1,100,000	7.09
Fiscal Year 19	\$ 1,100,000	6.25
Fiscal Year 19 Monthly	\$91,666.67	

\*Hours for year 2018 are provided as a point of reference compared to last fiscal year and next fiscal year.

The following page(s) contain the backup material for Agenda Item: [The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2019, which provides financial information and budget performance concerning the current fiscal status of the District. Pres](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #5*

**DATE:** May 21, 2019

**RECOMMENDATION:** Receive and file.

**SUMMARY:** The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2019, which provides financial information and budget performance concerning the current fiscal status of the District.

**BACKGROUND:** The Financial Reports provide financial and budget performance information for the District for the period referenced.

**BALANCE SHEET.** The balance sheet is a financial statement that summarizes the District's financial position as of March 31, 2019.

**STATEMENT OF REVENUES & EXPENDITURES.** A fund accounting report of all District revenue and related expenditures incurred in the day to day administration of District Operations.

**STATEMENT OF ACTIVITY.** The target variance for March is 75% of FY19.

*District Wide* reports details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses made by the (MDAQMD) and passed through to the District. *Report Recap* is consolidates both reports.

**BANK REGISTERS.** This report details the Districts bank activity.

**DISTRICT CARDS.** This report details purchases made using the District's credit cards.

**REASON FOR RECOMMENDATION:** Receive and file.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about May 7, 2019.

**PRESENTER:** Bret Banks, Executive Director/APCO.

**Antelope Valley AQMD**  
**Balance Sheet - Governmental Funds**  
**As of March 31, 2019**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
<b>Assets</b>					
Current Assets					
Cash	2,358,179.56	224,434.02	1,164,524.94	470,792.66	4,217,931.18
Cash Held For Other Fund	42,394.18	256,737.06	(299,131.24)	0.00	0.00
Receivables	219,472.78	0.00	0.00	0.00	219,472.78
Pre-Paid	5,582.17	0.00	0.00	0.00	5,582.17
<b>Total Current Assets</b>	<b>2,625,628.69</b>	<b>481,171.08</b>	<b>865,393.70</b>	<b>470,792.66</b>	<b>4,442,986.13</b>
<b>Total Assets</b>	<b>2,625,628.69</b>	<b>481,171.08</b>	<b>865,393.70</b>	<b>470,792.66</b>	<b>4,442,986.13</b>
<b>Liabilities and Net Position</b>					
Current Liabilities					
Payables	220,543.59	0.00	0.00	0.00	220,543.59
Due to Others	1,050.00	0.00	0.00	0.00	1,050.00
Unearned Revenue	0.00	0.00	0.00	408,455.82	408,455.82
<b>Total Current Liabilities</b>	<b>221,593.59</b>	<b>0.00</b>	<b>0.00</b>	<b>408,455.82</b>	<b>630,049.41</b>
Restricted Fund Balance	0.00	701,623.40	883,142.86	51,152.77	1,635,919.03
Cash Reserves	487,785.00	0.00	0.00	0.00	487,785.00
Unassigned Fund Balance	1,008,079.93	0.00	0.00	0.00	1,008,079.93
Pre-Paid	9,825.42	0.00	0.00	0.00	9,825.42
Change in Net Position	898,344.75	(220,452.32)	(17,749.16)	11,184.07	671,327.34
<b>Total Liabilities &amp; Net Position</b>	<b>2,625,628.69</b>	<b>481,171.08</b>	<b>865,393.70</b>	<b>470,792.66</b>	<b>4,442,986.13</b>

**Antelope Valley AQMD**  
**Statement of Revenues & Expenditures**  
**For the Period Ending March 31, 2019**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>					
Application and Permit Fees	76,783.41	0.00	0.00	0.00	76,783.41
AB 2766 and Other Program Revenues	68,973.10	36,916.90	52,718.08	244,275.00	402,883.08
Fines	419.16	0.00	0.00	0.00	419.16
Investment Earnings	2,358.02	400.82	1,825.97	1,244.05	5,828.86
Federal and State	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>148,533.69</b>	<b>37,317.72</b>	<b>54,544.05</b>	<b>245,519.05</b>	<b>485,914.51</b>
<b>Expenditures</b>					
Program Staff	91,666.67	0.00	0.00	0.00	91,666.67
Services and Supplies	85,527.75	85,733.00	9,000.00	244,275.00	424,535.75
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>177,194.42</b>	<b>85,733.00</b>	<b>9,000.00</b>	<b>244,275.00</b>	<b>516,202.42</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(28,660.73)</b>	<b>(48,415.28)</b>	<b>45,544.05</b>	<b>1,244.05</b>	<b>(30,287.91)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 3/31/2019**

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	72,608.57	895,596.11	842,150.00	(1.06)
Programs	402,585.08	1,539,418.05	2,603,044.00	(0.59)
Application Fees	4,594.00	30,348.00	42,000.00	(0.72)
State Revenue	0.00	721,308.97	141,500.00	(5.10)
Fines & Penalties	0.00	8,300.00	9,000.00	(0.92)
Interest Earned	5,828.86	53,334.10	14,300.00	(3.73)
Adjustments to Revenue	0.00	(19,972.48)	0.00	0.00
<b>Total Revenues</b>	<b>485,616.51</b>	<b>3,228,332.75</b>	<b>3,651,994.00</b>	<b>(0.88)</b>
<b>Expenses</b>				
Office Expenses	6,631.01	69,469.54	98,925.00	0.70
Communications	1,430.24	18,762.92	23,500.00	0.80
Vehicles	325.10	5,313.94	11,500.00	0.46
Program Costs	397,824.00	1,374,020.33	1,753,826.00	0.78
Travel	1,397.00	5,098.67	10,000.00	0.51
Professional Services				
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	500.00	5,500.00	8,400.00	0.65
Maintenance & Repairs	875.00	3,910.01	6,500.00	0.60
Non-Depreciable Inventory	215.04	452.83	11,000.00	0.04
Dues & Subscriptions	0.00	5,670.00	10,500.00	0.54
Legal	1,250.00	12,128.70	19,000.00	0.64
Miscellaneous Expense	31.57	1,504.05	800.00	1.88
Suspense	0.00	15.38	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
<b>Total Expenses</b>	<b>410,478.96</b>	<b>1,495,246.37</b>	<b>2,052,951.00</b>	<b>0.73</b>
<b>Program Staff</b>				
Program Staff	0.00	0.00	100,218.00	0.00
<b>Total Program Staff</b>	<b>0.00</b>	<b>0.00</b>	<b>100,218.00</b>	<b>0.00</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>75,137.55</b>	<b>1,733,086.38</b>	<b>1,498,825.00</b>	<b>(1.16)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 3/31/2019**

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b><u>Revenues</u></b>				
<b><u>Expenses</u></b>				
Office Expenses	1,063.58	7,062.69	8,500.00	0.83
Vehicles	0.00	916.44	500.00	1.83
Travel	0.00	0.00	1,000.00	0.00
Professional Services				
Payroll Contract	9.63	59.48	250.00	0.24
Financial Audit & Actuarial Svcs	12,983.58	229,095.42	190,000.00	1.21
Non-Depreciable Inventory	0.00	18.87	0.00	0.00
Dues & Subscriptions	0.00	204.61	0.00	0.00
<b>Total Expenses</b>	<b>14,056.79</b>	<b>237,357.51</b>	<b>200,250.00</b>	<b>1.19</b>
<b><u>Program Staff</u></b>				
Program Staff	91,666.67	824,999.53	1,100,000.00	0.75
<b>Total Program Staff</b>	<b>91,666.67</b>	<b>824,999.53</b>	<b>1,100,000.00</b>	<b>0.75</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(105,723.46)</b>	<b>(1,062,357.04)</b>	<b>(1,300,250.00)</b>	<b>(0.82)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 3/31/2019**

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	72,608.57	895,596.11	842,150.00	(1.06)
Programs	402,585.08	1,539,418.05	2,603,044.00	(0.59)
Application Fees	4,594.00	30,348.00	42,000.00	(0.72)
State Revenue	0.00	721,308.97	141,500.00	(5.10)
Fines & Penalties	0.00	8,300.00	9,000.00	(0.92)
Interest Earned	5,828.86	53,334.10	14,300.00	(3.73)
Adjustments to Revenue	0.00	(19,972.48)	0.00	0.00
<b>Total Revenues</b>	<b>485,616.51</b>	<b>3,228,332.75</b>	<b>3,651,994.00</b>	<b>(0.88)</b>
<b>Expenses</b>				
Office Expenses	7,694.59	76,532.23	107,425.00	0.71
Communications	1,430.24	18,762.92	23,500.00	0.80
Vehicles	325.10	6,230.38	12,000.00	0.52
Program Costs	397,824.00	1,374,020.33	1,753,826.00	0.78
Travel	1,397.00	5,098.67	11,000.00	0.46
Professional Services				
Payroll Contract	9.63	59.48	250.00	0.24
Financial Audit & Actuarial Svcs	12,983.58	229,095.42	190,000.00	1.21
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	500.00	5,500.00	8,400.00	0.65
Maintenance & Repairs	875.00	3,910.01	6,500.00	0.60
Non-Depreciable Inventory	215.04	471.70	11,000.00	0.04
Dues & Subscriptions	0.00	5,874.61	10,500.00	0.56
Legal	1,250.00	12,128.70	19,000.00	0.64
Miscellaneous Expense	31.57	1,504.05	800.00	1.88
Suspense	0.00	15.38	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
<b>Total Expenses</b>	<b>424,535.75</b>	<b>1,732,603.88</b>	<b>2,253,201.00</b>	<b>0.77</b>
<b>Program Staff</b>				
Program Staff	91,666.67	824,999.53	1,200,218.00	0.69
<b>Total Program Staff</b>	<b>91,666.67</b>	<b>824,999.53</b>	<b>1,200,218.00</b>	<b>0.69</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(30,585.91)</b>	<b>670,729.34</b>	<b>198,575.00</b>	<b>(3.38)</b>

# Antelope Valley AQMD

Run: 5/08/2019 at 1:19 PM

Bank Register from 3/01/2019 to 3/31/2019

Page: 1

## Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000001	3/01/2019	Credit Card Transaction - Lockheed Martin	0.00	2,461.02	188,592.95
R19-17	3/01/2019	Op Fund Rep #17	0.00	137,920.08	326,513.03
0003777	3/07/2019	[10069] BRET BANKS-Reimbursement per Exempt Compensation Plan "Executive Physical Examination" ..."Group A should be reimbursed out of pocket expenses... up to \$500 per fiscal year."	435.00	0.00	326,078.03
0003778	3/07/2019	[10405] CANON FINANCIAL SERVICES-Copier Lease	331.89	0.00	325,746.14
0003779	3/07/2019	[10260] QCS BUILDING SERVICES-Custodial Services	225.00	0.00	325,521.14
R19-18	3/07/2019	Op Fund Rep #18	0.00	991.89	326,513.03
	3/11/2019	Service Charge	31.57	0.00	326,481.46
0003780	3/14/2019	[10076] ANTELOPE VALLEY AQMD-Credit Card Transactions - February 2019	21,843.21	0.00	304,638.25
0003781	3/14/2019	[10006] BANK OF THE WEST-Credit Card Charges	979.99	0.00	303,658.26
0003782	3/14/2019	[10071] MAIL FINANCE-Postage Meter Lease	77.75	0.00	303,580.51
0003783	3/14/2019	[10039] SPARKLETTS-Water Delivery Service	38.20	0.00	303,542.31
0003784	3/14/2019	[10046] VERIZON CALIFORNIA-Long Distance charges	33.81	0.00	303,508.50
R19-19	3/14/2019	Op Fund Rep #19	0.00	1,129.75	304,638.25
0000001	3/18/2019	Credit Card Transaction - Peachy Development	0.00	1,320.06	305,958.31
0000001	3/20/2019	Credit Card Transaction - Lockheed Martin	0.00	1,518.00	307,476.31
0003785	3/25/2019	[10405] CANON FINANCIAL SERVICES-Copier Lease	351.16	0.00	307,125.15
0003786	3/25/2019	[10502] DIGITAL DEPLOYMENT INC-Web Hosting	200.00	0.00	306,925.15
0003787	3/25/2019	[10026] MOJAVE DESERT AQMD-JAN FY19	122,479.80	0.00	184,445.35
0003788	3/25/2019	[10043] SOCALGAS-Gas Service	200.43	0.00	184,244.92
0003789	3/25/2019	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service	387.17	0.00	183,857.75
0003790	3/25/2019	[10592] SPECTRUM BUSINESS-Internet Service	770.00	0.00	183,087.75
0003791	3/25/2019	[10455] STRADLING YOCCA CARLSON & RAUTH-Gen Counsel Services Feb 19	512.50	0.00	182,575.25
0003792	3/25/2019	[10045] VERIZON BUSINESS-VOIP Service	427.75	0.00	182,147.50
0000001	3/25/2019	Credit Card Transactions - Pavement Recycling - LA-RICS	0.00	1,541.04	183,688.54
0000001	3/25/2019	Credit Card Transaction - Viking Env	0.00	1,242.00	184,930.54
0003793	3/28/2019	[10069] BRET BANKS-Uber ride airport to meeting - reimbursement for travel cost attending CAPCOA March Board meeting.	142.38	0.00	184,788.16
0003794	3/28/2019	[10057] MARVIN CRIST-Attendance Governing Board Meeting Tuesday, March 19, 2019.	100.00	0.00	184,688.16
0003795	3/28/2019	[10690] FINE GRADE EQUIPMENT INC-Nox Grant	53,644.00	0.00	131,044.16
0003796	3/28/2019	[10599] HOWARD HARRIS-Attendance Governing Board Meeting Tuesday, March 19, 2019.	100.00	0.00	130,944.16
0003797	3/28/2019	[10503] STEVEN D HOFBAUER-Attendance Governing Board Meeting Tuesday, March 19, 2019.	111.60	0.00	130,832.56
0003798	3/28/2019	[10054] KENNETH MANN-Attendance Governing Board Meeting Tuesday, March 19, 2019.	100.00	0.00	130,732.56
0003799	3/28/2019	[10068] JASON MENTRY-meal reimbursement 3-12-19/3-14-19. Monteray ,ca. NESHAP Asbestos task force.	125.00	0.00	130,607.56
0003800	3/28/2019	[10021] THE GREEN STATION-AB617 Grant	4,737.00	0.00	125,870.56
0003801	3/28/2019	[10050] WOELFL FAMILY TRUST-Office Lease March 2019	4,545.53	0.00	121,325.03

**Antelope Valley AQMD**  
**Bank Register from 3/01/2019 to 3/31/2019**  
**Wells Fargo Operating**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
R19-20	3/29/2019	Op Fund Rep #20	0.00	188,934.32	310,259.35
<b>Total for Report:</b>			<b>212,930.74</b>	<b>337,058.16</b>	

**Antelope Valley AQMD**  
**Bank Register from 3/01/2019 to 3/31/2019**  
LA County General Fund P6A

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
R19-17	3/01/2019	Op Fund Rep #17	137,920.08	0.00	1,918,528.52
	3/01/2019	Interest Earned	0.00	2,358.02	1,920,886.54
0000335	3/06/2019	Daily Deposit	0.00	249,520.70	2,170,407.24
0082850	3/06/2019	Transfer AB923 - December 2018	45,748.26	0.00	2,124,658.98
0082851	3/06/2019	Trasnfer AB2766 - December 2018	32,036.14	0.00	2,092,622.84
R19-18	3/07/2019	Op Fund Rep #18	991.89	0.00	2,091,630.95
0000336	3/11/2019	Daily Deposit	0.00	6,852.14	2,098,483.09
R19-19	3/14/2019	Op Fund Rep #19	1,129.75	0.00	2,097,353.34
0000337	3/20/2019	Daily Deposit	0.00	212,843.75	2,310,197.09
0082852	3/27/2019	Transfer AB923 - January 2019	52,718.08	0.00	2,257,479.01
0082853	3/27/2019	Transfer AB2766 - Janaury 2019	36,916.90	0.00	2,220,562.11
0000338	3/27/2019	Daily Deposit	0.00	11,868.70	2,232,430.81
R19-20	3/29/2019	Op Fund Rep #20	188,934.32	0.00	2,043,496.49
<b>Total for Report:</b>			<b>496,395.42</b>	<b>483,443.31</b>	

**Antelope Valley AQMD**  
**Bank Register from 3/01/2019 to 3/31/2019**  
LA County AB2766 U5R

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	3/01/2019	Interest Earned	0.00	400.82	241,213.98
0082851	3/06/2019	Trasnfer AB2766 - December 2018	0.00	32,036.14	273,250.12
M19-108	3/13/2019	[10698] MARTINEZ, SULMERY-AB2766 Grant	1,000.00	0.00	272,250.12
M19-109	3/13/2019	[10699] GUTIERREZ, ALEXANDER-AB2766 Grant	500.00	0.00	271,750.12
M19-110	3/13/2019	[10700] MADISON, JAMES-AB2766 Grant	500.00	0.00	271,250.12
M19-111	3/13/2019	[10701] HAYES, BRIAN-AB2766 Grant	500.00	0.00	270,750.12
M19-112	3/13/2019	[10702] SCHMITZ, HOLLY-AB2766 Grant	500.00	0.00	270,250.12
M19-113	3/13/2019	[10703] TOBERMAN, MICHAEL-AB2766 Grant	500.00	0.00	269,750.12
M19-115	3/26/2019	[10015] CITY OF PALMDALE-AB2766 Grant	7,500.00	0.00	262,250.12
M19-116	3/26/2019	[01567] LANCASTER BAPTIST CHURCH-AB2766 Grant	74,733.00	0.00	187,517.12
0082853	3/27/2019	Transfer AB2766 - Janaury 2019	0.00	36,916.90	224,434.02
<b>Total for Report:</b>			<b>85,733.00</b>	<b>69,353.86</b>	

**Antelope Valley AQMD**  
**Bank Register from 3/01/2019 to 3/31/2019**  
LA County AB923

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	3/01/2019	Interest Earned	0.00	1,825.97	1,075,058.60
0082850	3/06/2019	Transfer AB923 - December 2018	0.00	45,748.26	1,120,806.86
M19-107	3/06/2019	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-AB923 Grant	3,000.00	0.00	1,117,806.86
M19-114	3/26/2019	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-AB923 Grant	6,000.00	0.00	1,111,806.86
0082852	3/27/2019	Transfer AB923 - January 2019	0.00	52,718.08	1,164,524.94
<b>Total for Report:</b>			<b>9,000.00</b>	<b>100,292.31</b>	

**Antelope Valley AQMD**  
**Bank Register from 3/01/2019 to 3/31/2019**  
LA County Carl Moyer U5S

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	3/01/2019	Interest Earned	0.00	1,244.05	715,067.66
C19-13	3/06/2019	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-Moyer Grant	1,129.00	0.00	713,938.66
C19-14	3/14/2019	[10690] FINE GRADE EQUIPMENT INC-Moyer Grant	240,850.00	0.00	473,088.66
C19-15	3/26/2019	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-Moyer Grant	1,696.00	0.00	471,392.66
C19-16	3/26/2019	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-Moyer Grant	600.00	0.00	470,792.66
<b>Total for Report:</b>			<b>244,275.00</b>	<b>1,244.05</b>	

The following page(s) contain the backup material for Agenda Item: [Ratify an amendment to the FY 18/19 budget to transfer budget from Capital Expense – Vehicles to Operating Expense – Dues and Subscriptions in the amount of \\$25,000. Presenter: Bret Banks, Executive Director/APCO.](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #6*

**DATE:** May 21, 2019

**RECOMMENDATION:** Ratify an amendment to the FY 18/19 budget to transfer budget from Capital Expense – Vehicles to Operating Expense – Dues and Subscriptions in the amount of \$25,000.

**SUMMARY:** This item ratifies the transfer of allocation in the FY 18/19 budget of \$25,000 Capital Expense – Vehicles to Operating Expense – Dues and Subscriptions.

**BACKGROUND:** During the March 2019 AVAQMD Governing Board meeting the Board authorized the Executive Director to fund a sponsorship for the 2019 Los Angeles County Sheriff Booster’s *Electrify Your Future* event. The recommended transfer in the FY 18/19 District will increase the allocation for sponsorships and provide sufficient resources for this expenditure.

**REASON FOR RECOMMENDATION:** The Governing Board has the authority to amend the AVAQMD Adopted Budget for FY 18/19.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before May 6, 2019.

**FINANCIAL DATA:** Funding is available in the Board approved FY 18/19 Antelope Valley Air Quality Management District Budget.

**PRESENTER:** Bret Banks, Executive Director/APCO.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: [Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2019-20: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Continue to the meeting of June 18, 2019 for adoption. Presenter: Bret Banks, Executive Direc](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #7*

**DATE:** May 21, 2019

**RECOMMENDATION:** Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2019-20: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Continue to the meeting of June 18, 2019 for adoption.

**SUMMARY:** A Public Hearing is required to receive comments regarding the proposed AVAQMD Budget for FY 2019-20.

**BACKGROUND:** The budget process includes a presentation to the Governing Board with staff recommendations for programs and projects for the new fiscal year. In addition, opportunity for public comment is incorporated into the process and is required by law.

The Budget for Fiscal Year 2019-20 was published on April 19, 2019 and a notice was advertised in the local publication and mailed to each permit holder. The proposed budget was posted on the District's website and will be presented for adoption on June 18, 2019.

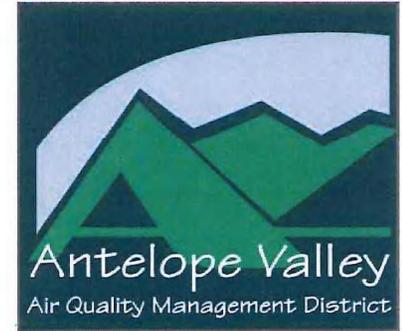
The budget includes anticipated revenue to be derived from a proposed 9.5% fee increase. The fee increase is well within the provisions of Health & Safety Code §42311(a) and falls within the exemption found in Article XIIC §1(e)(3) of the California Constitution.

**REASON FOR RECOMMENDATION:** Opportunities for public comment about the District's proposed budget is required by statute.

**REVIEW BY OTHERS:** This agenda item was approved as to legal form by Allison Burns, Special Counsel on or before May 21, 2019.

**FINANCIAL DATA:** There is no additional financial impact resulting from this presentation and public hearing.

**PRESENTER:** Bret Banks, Executive Director/APCO.



# **FY 19/20 AVAQMD Budget Development Overview**

**May 21, 2019**

# Foundation for AV District

- Local Governance / Local Control.
- Create Plans and Rules specific to Antelope Valley air quality issues.
- Establish a cost effective local agency that works cooperatively with business.
- Permit revenue should be structured to support District's permit related functions.

# 19/20 Budget Overview

- Pursuant H&SC Section 40131 “publish the Proposed Budget and notify all permit holders at least 30 days prior to the public hearing (published April 17, 2019)
  - Public Hearing on the Proposed FY 19/20 Budget – May 21, 2019.
  - Budget FY 19/20 Adoption – June 18, 2019.
  - Public Hearing for amendments to Regulation III, *Fees* – July 16, 2019.

# Fee Increase Impact & Comparison

## Gasoline Dispensing Station

AVAQMD (per product/per nozzle)	\$47.60
<b>9.5% Proposed increase (per product/per nozzle)</b>	<b>\$52.12</b>
MDAQMD (per product/per nozzle)	\$54.61
SCAQMD (per product /per nozzle)	\$150.71
(2 UST Storage Tanks @ \$509.74ea)	<u>\$1,019.48</u>
	\$1,170.19

# Fee Increase Impact & Comparison

## Paint Spray Booth

AVAQMD	\$440.02
<b>9.5% Proposed increase</b>	<b>\$481.82</b>
MDAQMD	\$304.37
SCAQMD	\$509.74

# Fee Increase Impact & Comparison

## Emergency IC Engine

AVAQMD	\$440.02
<b>9.5 % proposed increase</b>	<b>\$481.82</b>
MDAQMD (400 bhp)	\$2,245.65
SCAQMD	\$509.74

# Fee Increase Impact & Comparison

## Lockheed Martin

- 2019 Permit Fees (Est.)- \$59,681.99
- **Proposed Increase - 9.5% \$ 5,669.79**
- Est. New Annual Permit Fee - **\$65,361.78**

## Northrop Grumman

- 2019 Permit Fees (Est)- \$55,852.95
- **Proposed Increase - 9.5% \$ 5,306.03**
- Est. New Annual Permit Fee - **\$61,158.98**

# Application Fees

AVAQMD	\$ 759.00
Proposed Revised Application Fee	\$ 500.00 <small>(approximately 34%)</small>
MDAQMD	\$ 302.40
SCAQMD	\$1,785.79



ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT

**FY19-20**

**PROPOSED BUDGET**

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**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT**

43301 DIVISION ST., SUITE 206 • LANCASTER, CA 93535

661.723.8070 • [www.avaqmd.ca.gov](http://www.avaqmd.ca.gov)

PROPOSED

# Executive Summary

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This document presents the proposed budget for the Antelope Valley Air Quality Management District for Fiscal Year (FY) 2020. The Air District will continue to fulfill its mission and objectives through activities which focus on core and mandated programs, fiscally conservative internal controls, long range financial planning and the development of short and long-term sustainable approaches toward achieving cleaner air to protect the public's health and the environment.

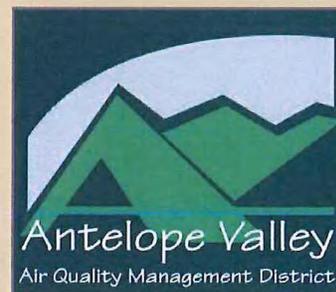
The General Fund Revenue Budget, in the amount of \$1,935,540 is a projected 7% increase from the prior fiscal year actuals, due in part to a recommended 10% increase imposed January 1, 2019, and a proposed 9.5% increase on annual renewal fees and applications (Rule 301) effective January 1, 2020.

The budget for FY 2020 reflects the priorities established by Federal and State governments, and the AVAQMD Governing Board including maintenance and enhancement of Air District core functions as well as programs within the following key policy objectives:

## Key Objectives

- Community Protection Air Quality Grant Program (AB 617/134)
- Carl Moyer Program (CMP)
- Mobile Emission Reduction AB2766/AB923
- Lawn Mower Replacement Program

**BRET S. BANKS**  
**DEPUTY**  
**AIR POLLUTION CONTROL OFFICER**





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# About the AVAQMD

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## **INTRODUCTION**

The Antelope Valley Air Quality Management District continues to successfully reach the industry and sources that may be affected by air quality regulations. A practice of routine inspections ensures compliance to local, state and federal air quality regulations. Proactive contact with local businesses has generated interest in environmental issues and increased compliance rates.

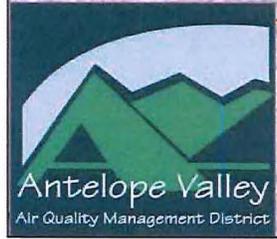
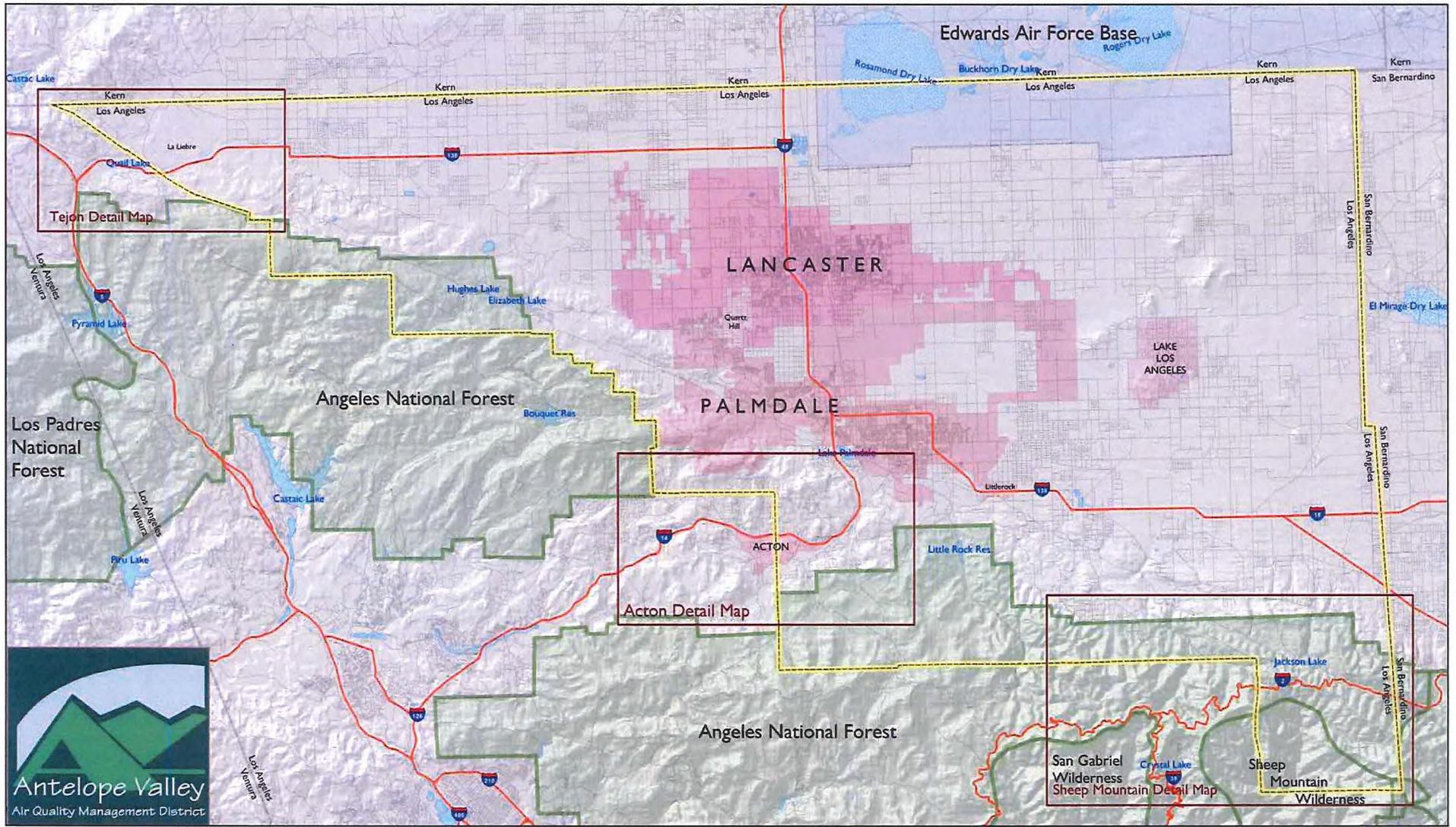
The District approaches air quality regulations in a manner that is responsive and accessible. Growth and new programs demand that the District continue to strive to streamline government, become more efficient, and conserve resources without limiting or decreasing the service provided to the regulated community. Several ongoing programs and projects, with their associated costs, address these efficiency issues.

## **COMMUNITY OUTREACH**

The District strives to be known throughout the community as a partner in the development of the local economy while protecting human health and the environment. This representation is achieved by providing information through participation in community events such as the Antelope Valley Board of Trade Business Outlook Conference, school education programs, and business opportunity forums.

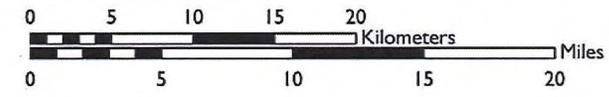
### **AVAQMD Website**

Providing information to the general public may be the most important investment the District can make to impact the future air quality of the region. Using the internet allows the District to provide a contemporary medium to reach the public with the latest version of the District rulebook, application for permits and other forms, and air quality information, including forecasting and real-time air quality data. The site also has links to regional ozone maps found at <http://www.avaqmd.ca.gov/>



- Edwards Air Force Base
- National Forest
- Air Quality Management District Border
- County Lines
- Bodies of Water
- Dry Lakes
- Highways
- Roads

## Antelope Valley Air Quality Management District Boundary



# AVAQMD GOVERNING BOARD

THE ANTELOPE VALLEY AQMD  
GOVERNING BOARD CONSISTS  
OF 6 MEMBERS.

**Marvin Crist, Chair**  
City of Lancaster

**Austin Bishop, Vice Chair**  
City of Palmdale

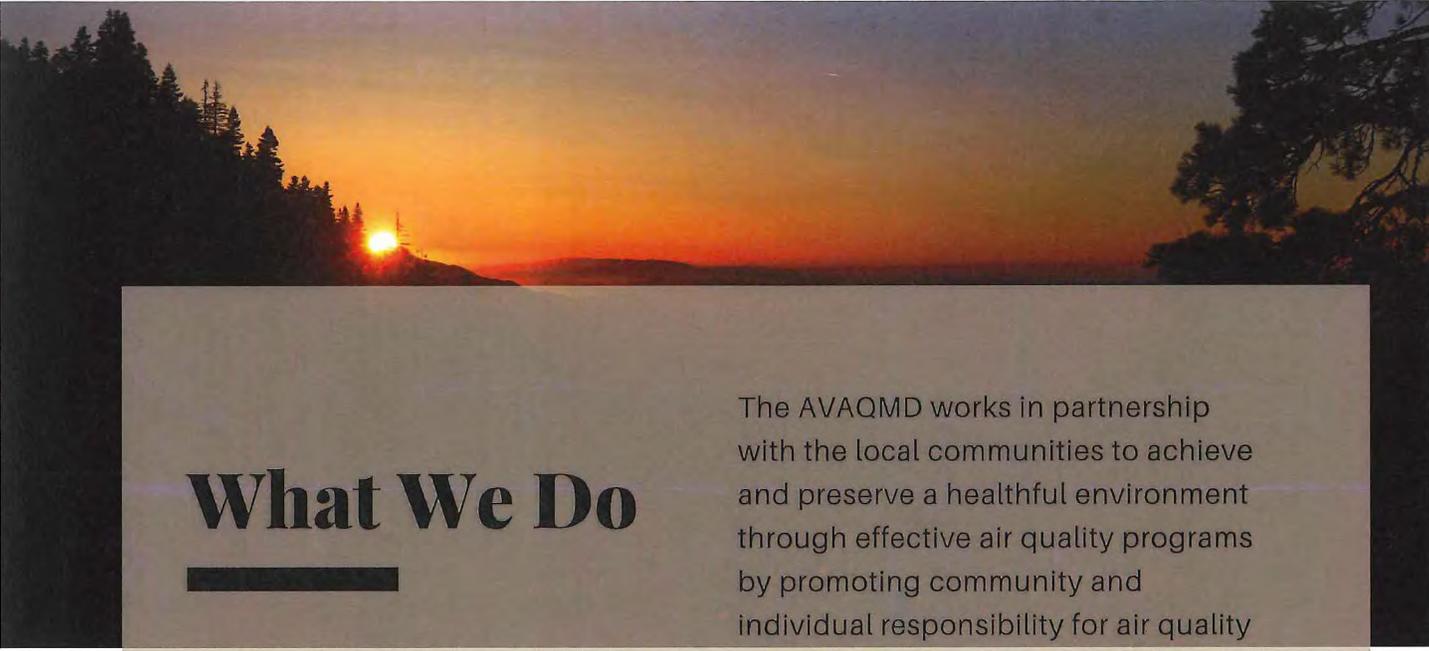
**Ronald A. Hawkins**  
Los Angeles County

**Steven Hofbauer**  
*District Supervisor Appointment*  
City of Palmdale

**Ken Mann**  
City of Lancaster

**Newton Chelette**  
Public Member

PROPOSED



## What We Do

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The AVAQMD works in partnership with the local communities to achieve and preserve a healthful environment through effective air quality programs by promoting community and individual responsibility for air quality while supporting strong-economic growth throughout the region.

- Adopt rules that limit pollution, issue permits to ensure compliance, and inspect pollution sources.
- Administer agricultural burning and dust plans to preserve the air quality in Antelope Valley, protect public health and safety, and to ensure agricultural activity continues in a safe regulated fashion.
- Inventory and assess the health risks of toxic air emissions.
- Monitor the county's air quality through the use of an air quality monitoring station.
- Administer the Motor Vehicle Emission Reduction Program funding projects which reduce air pollution from motor vehicles, and for related planning, monitoring, and enforcement.
- Prepare Clean Air Plans to identify how much pollution is in our air, where it comes from, and how to control it most effectively.
- Analyze the air quality impact of new businesses and land development projects.
- Respond to public complaints and inquiries.
- Work with other government agencies to ensure their decisions & coordinate with good air quality programs.
- Help individuals and businesses understand and comply with federal, state, and local air pollution control laws.
- Inform the public about air quality conditions and health implications.
- Issue permits to build, alter, and operate equipment to companies under our jurisdiction that either cause, contribute to, or control air pollution.

**Antelope Valley AQMD**  
**Budget Consolidated (All Funds)**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b><u>Revenues</u></b>			
Permit Fees	842,150	956,370	997,500
Application Fees	42,000	39,411	42,000
Fines & Penalties	9,000	8,300	9,000
Interest Income	14,300	22,311	22,435
Revenue from Programs	2,603,044	2,434,662	2,570,566
State Revenue	141,500	264,484	206,305
<b>Total Revenues</b>	<b>3,651,994</b>	<b>3,725,538</b>	<b>3,847,806</b>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Program Staff	1,200,218	1,199,999	1,275,000
<b>Total Personnel Expenses</b>	<b>1,200,218</b>	<b>1,199,999</b>	<b>1,275,000</b>
<b>Operating Expenses</b>			
Communications	23,500	22,636	20,500
Dues & Subscriptions	10,500	7,456	20,500
Non-Depreciable Inventory	11,000	238	10,000
Legal	19,000	16,033	19,000
Professional Services	207,650	219,706	217,400
Maintenance & Repairs	6,500	4,346	6,500
Training & Travel	11,000	6,045	10,150
Vehicles	12,000	6,397	10,000
Office Expenses	107,425	90,619	102,575
Program Expenses	1,753,826	1,929,744	2,060,266
Miscellaneous Expenses	800	742	915
<b>Total Operating Expenses</b>	<b>2,163,201</b>	<b>2,303,962</b>	<b>2,477,806</b>
<b>Capital Expenses</b>			
Furniture & Fixtures	25,000	25,006	0
Equipment	0	0	40,000
Vehicles	30,000	24,938	30,000
Computers	35,000	38,778	0
Software	0	0	25,000
<b>Total Capital Expenses</b>	<b>90,000</b>	<b>88,722</b>	<b>95,000</b>
<b>Total Expenses</b>	<b>3,453,419</b>	<b>3,592,683</b>	<b>3,847,806</b>
<b>Cash To (From) Reserves</b>	<b>198,575</b>	<b>132,855</b>	<b>0</b>

# AVAQMD PROGRAMS

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## PROGRAM DESCRIPTIONS

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### PARTNERS

#### US EPA

### U.S. Environmental Protection Agency

The sets nationwide air quality and emissions standards and oversees state efforts and enforcement.

#### CARB

### California Air Resources Board

Focuses on unique air quality challenges by setting the state's emissions standards for a range of pollution sources including vehicles, fuels and consumer products.

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## COMMUNITY RELATIONS AND EDUCATION PROGRAM

The Antelope Valley Air Quality Management District conducts public information and education programs in order to fulfill the requirement of the California Clean Air Act of 1988. The task is to inform the public about air pollution, its sources, health effects on humans, and damage to the environment. Education is provided on methods of control and to encourage individual means of reducing pollution.

The programs are targeted to many audiences: academia, the general adult population, elementary to college level students, as well as business and industry. This information uses brochures, public reports, public workshops and conferences, presentations, exhibits, and other multimedia promotions. In addition, press releases, press conferences and air quality forecasts are provided to the local media on an ongoing basis as a means of keeping the public informed.

## AIR QUALITY MONITORING PROGRAM

Air Quality Surveillance participates in an ambient air monitoring and meteorological network to track air quality trends with an air monitoring station in Lancaster. The station is part of the State and Local Air Monitoring System (SLAMS) network.

A computer operated data acquisition system collects daily and real time levels of pollutants. These data are reported to the California Air Resources Board (CARB), Federal Environmental Protection Agency (EPA), regulated industry and the general public. This information is also used to provide pollution episode forecast and notification to school systems and the general population in the event of harmful levels of pollution.

"Low-cost" air quality sensors are an attractive means for local environmental groups and individuals to independently evaluate air quality. The AVAQMD will implement the installation of air quality sensors in specific areas within its jurisdiction to evaluate the performance of these devices while providing additional qualitative air quality data for various areas in the region.

This program provides grants to projects that reduce emissions from mobile sources (and other limited categories). Funding for the grants include AB 2766 funds (four dollars assessed by the District's Governing Board and collected by the California Department of Motor Vehicles on motor vehicle registrations) as may be periodically allocated by the Governing Board and all funds under the Carl Moyer Program. Calls for projects, eligibility determinations, and Governing Board award are all part of the process that makes funds available to the region for qualified emission reducing projects.

## **MOBILE SOURCE EMISSION REDUCTION PROGRAM**

Funds collected under AB 923 allows air districts in state non-attainment areas to adopt an additional two dollar surcharge on motor vehicle registration fees to be used strictly for incentive-based emission reduction funding programs. The use of the additional fees is limited to projects eligible for grants under the Carl Moyer Program, the purchase of school buses under the Lower-Emission School Bus Program, light-duty scrap or repair programs and unregulated agricultural sources.

Carol Moyer Grant Program Funds are distributed by the California Air Resources Board for projects obligated by the District under this state regulated program. Projects are awarded on a formula basis according to specific criteria and cost effectiveness.

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## **STATIONARY SOURCES**

One of the District's primary responsibilities is to process applications for permits in accordance with all applicable local, State, and Federal regulations. These permits are required for projects that propose industrial and/or commercial processes that have a potential to emit or control an air contaminant. The wide range of requirements applied depends on the type and size of the proposed project. District staff provides technical reviews of official documents, such as test reports, risk assessments, EIS/EIR's, as well as technical assistance to permit applicants, other agencies, and manufacturers. The District implements and manages:

**Title III & V Programs.** The Title III program is the federal toxic program specifically for Title V facilities. Title V (EPA Regulation) is a Federal Operating Permits Program required by the 1990 Clean Air Act. This program requires the District to develop and implement a Federal Permitting Program approved by the Environmental Protection Agency (EPA) for sources of a certain capacity.

**Emissions Inventory.** This program to maintains an active inventory of the sources of criteria air pollutants within the District and measures progress towards attainment and maintaining compliance with National and State Ambient Air Quality Standards. State and Federal Law require this program.

**Toxic Emissions Inventory.** (Air Toxic "Hot Spot" Information and Assessment Act of 1987) This program assesses the amounts, types and health impacts of air toxics produced from stationary sources.

The District's responsibility is to protect the health and welfare of the public by assisting the regulated community in complying with Federal, State and Local regulatory requirements. This responsibility is carried out through various programs and activities:

## COMPLIANCE



- Comprehensive annual (for most) inspections are performed to verify compliance to air quality regulations
- Investigation of citizen complaints pertaining to air related matters
- Legal case development when necessary to address non-complying situations
- Federal Asbestos Demolition and Renovation Program
- State-mandated Variance Program
- Continuous Emissions Monitoring Programs
- Reporting to the Environmental Protection Agency's AIRS and Significant Violator programs
- Source testing or stack sampling is the process that evaluates the emissions for industrial facilities to determine compliance with permit conditions.

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## PLANNING & RULE MAKING

The District promulgates rules and plans in accordance with State and Federal attainment and maintenance planning requirements in order to achieve and maintain regional compliance with the various ambient air quality standards.

Planning staff serve as the District liaison with regional, State and Federal governments, ensuring District compliance with applicable requirements and significant developments. Planning staff also perform California Environmental Quality Act (CEQA) review and comment functions in the District's role as the expert agency for air quality. Staff in Planning and Rulemaking implement and maintain the following programs:

- California Ambient Air Quality Standards Attainment Planning, as codified in the California Clean Air Act and subsequent state legislation. This program currently focuses on the California ozone standard.
- National Ambient Air Quality Standards (NAAQS), as codified in the Federal Clean Air Act, the Clean Air Act Amendments and subsequent Federal legislation. This program currently focuses on the National onehour and eight-hour ozone standards, the National 24-hour, annual PM10 standards, and National 24-hour, annual PM2.5 standards.
- Federal General and Transportation Conformity, entailing regional project review and comment
- California Environmental Quality Act (CEQA), requiring local and regional project review
- National Environmental Protection Act (NEPA), requiring local and regional project review

**Antelope Valley AQMD**  
**General Fund Consolidated Budget**

	<u>Budget FY 2019</u>	<u>EOY Estimates FY 2019</u>	<u>Budget FY 2020</u>
<b><u>Revenues</u></b>			
Permit Fees	842,150	956,370	1,072,500
Application Fees	42,000	39,411	30,000
Fines & Penalties	9,000	8,300	9,000
Interest Income	4,000	6,311	6,435
Revenue from Programs	774,300	605,918	611,300
State Revenue	141,500	264,484	206,305
<b>Total Revenues</b>	<b>1,812,950</b>	<b>1,880,794</b>	<b>1,935,540</b>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Program Staff	1,100,000	1,199,999	1,338,000
<b>Total Personnel Expenses</b>	<b>1,100,000</b>	<b>1,199,999</b>	<b>1,338,000</b>
<b>Operating Expenses</b>			
Communications	23,500	22,636	20,500
Dues & Subscriptions	10,500	32,456	20,500
Non-Depreciable Inventory	11,000	238	10,000
Legal	19,000	16,033	19,000
Professional Services	207,650	219,706	217,400
Maintenance & Repairs	6,500	4,346	6,500
Training & Travel	11,000	6,045	10,150
Vehicles	12,000	6,397	10,000
Office Expenses	107,425	90,619	102,575
Program Expenses	15,000	85,000	85,000
Miscellaneous Expenses	800	742	915
<b>Total Operating Expenses</b>	<b>424,375</b>	<b>484,218</b>	<b>502,540</b>
<b>Capital Expenses</b>			
Furniture & Fixtures	25,000	25,006	0
Equipment	0	0	40,000
Vehicles	30,000	24,938	30,000
Computers	35,000	38,778	0
Software	0	0	25,000
<b>Total Capital Expenses</b>	<b>90,000</b>	<b>88,722</b>	<b>95,000</b>
<b>Total Expenses</b>	<b>1,614,375</b>	<b>1,772,939</b>	<b>1,935,540</b>
<b>Cash To (From) Reserves</b>	<b>198,575</b>	<b>107,855</b>	<b>0</b>

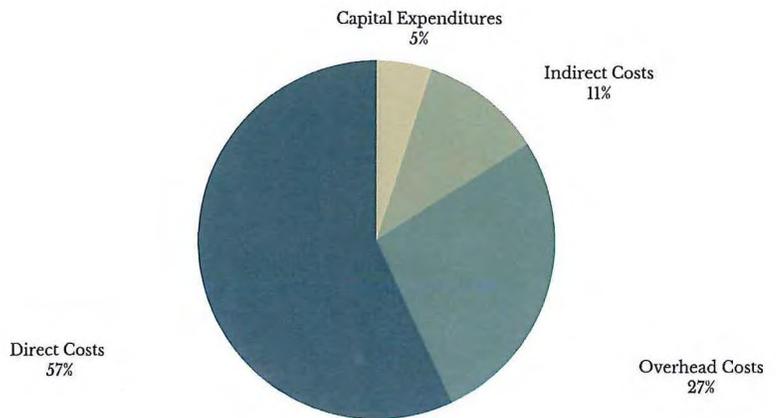
# GENERAL FUND BUDGET



## Operating Costs

The AVAQMD is a service based agency. Direct costs for permitting, compliance, stationary sources, and air monitoring staff make up 57% of the general fund budget. Administrative, executive, and public relations support staff make up 27% of the general fund budget.

Indirect costs include all operating expenditures and make up 11% while capital expenditures make up roughly 5% of the general fund budget.



**Antelope Valley AQMD**  
**General Fund Budget**  
**Revenue Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b>Revenues</b>			
<b>Permit Fees</b>			
Permit Fees Rev	719,750	809,000	850,000
Asbestos Demo/Reno Rev	68,000	90,587	90,000
Title V Rev	4,400	4,000	4,500
Rule Revenue	50,000	52,783	53,000
	<u>842,150</u>	<u>956,370</u>	<u>997,500</u>
<b>Application Fees</b>			
Permit Application Fees	40,000	37,461	40,000
AG Application Fees	2,000	1,950	2,000
	<u>42,000</u>	<u>39,411</u>	<u>42,000</u>
<b>Fines &amp; Penalties</b>			
Notice of Violations Fee	9,000	8,300	9,000
	<u>9,000</u>	<u>8,300</u>	<u>9,000</u>
<b>Interest Income</b>			
Interest Revenue	4,000	6,311	6,435
	<u>4,000</u>	<u>6,311</u>	<u>6,435</u>
<b>Other Revenue</b>			
<b>Revenue from Programs</b>			
AB2766 Program	773,000	604,618	610,000
Hot Spots	1,300	1,300	1,300
	<u>774,300</u>	<u>605,918</u>	<u>611,300</u>
<b>State Revenue</b>			
PERP Regulation	35,000	26,796	30,000
State Contracts	7,500	140,569	79,305
State Subvention	99,000	97,119	97,000
	<u>141,500</u>	<u>264,484</u>	<u>206,305</u>
<b>Total General Fund Revenues</b>	<u><b>1,812,950</b></u>	<u><b>1,880,794</b></u>	<u><b>1,872,540</b></u>

# REVENUE ANALYSIS

## 56%

Permitting revenue for FY20 is \$997.5k up 16% from the previous fiscal year due to a 10% fee increase Jan 2019 and new sources. Permitting revenue, applications, fines & penalties, and interest revenue make up 56% of operating revenue.

## 33%

Since 1991, local governments have received AB 2766 funds to implement programs to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle measures in the AQMD Air Quality Management Plan (AQMP). AB2766 revenue makes up 33% of operating revenue.

## 11%

State revenue included in the FY20 operations budget includes revenue from the Portable Equipment Registration Program, AB617, and state subvention and makes up 11 % of operating revenue.

# SUPPORT STAFF

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## EXECUTIVE OFFICE

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The Executive Office is responsible to the Governing Board for the general administration and coordination of all District operations and programs, including those programs mandated by the Federal Environmental Protection Agency and the California Air Resources Board. This office monitors state and federal legislation affecting the District and advises the Governing Board on actions required to protect the interests of the District.

The Governing Board, with seven members, meets monthly and members receive \$100.00 stipend per meeting plus travel expenses. The Hearing Board, with six members, meets as needed and members may receive \$100.00 stipend per meeting plus travel expenses. The Rule Development Committee meets periodically with members of District staff and permitted facilities.

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## LEGAL COUNSEL

Special Counsel to the Governing Board serves as general legal counsel to the Governing Board, the Air Pollution Control Officer and the District, providing general public agency legal services regarding the Brown Act, the Political Reform Act, California Environmental Quality Act, as well the Administrative Code, contracts, personnel matters, civil actions, and related litigation. District Counsel also provides legal advice and opinions on mandates specific to air districts such as the Federal Clean Air Act, California air pollution control laws and air quality rules and regulations. District Counsel exercises authority to bring civil actions in the name of the people of the State of California for violations of various air quality laws and regulations. The District Counsel also represents the District in actions brought before the Hearing Board.

Special Counsel to the Governing Board also analyzes legislative bills proposed in the California Legislature that may impact the District, proposes strategies, and provides information to the Governing Board regarding such legislation.

## ADMINISTRATIVE SERVICES

The Administrative Services office provides financial, administrative and personnel management services to the operating divisions of the District. The office prepares the annual budget and controls expenditures by providing information regarding expenditures and the availability of budgeted funds. The office also purchases equipment and supplies. Invoices for a variety of fees are issued, collected, deposited and accounted for through the Compliance and Permit System (CAPS). This office also manages the District's computer information systems, risk management, fleet and facility management, and fixed assets.

**Antelope Valley AQMD**  
**General Fund Consolidated Expense Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b>Expenses</b>			
<b>Personnel Expenses</b>			
Program Staff	1,100,000	1,199,999	1,338,000
<b>Total Personnel Expenses</b>	<b>1,100,000</b>	<b>1,199,999</b>	<b>1,338,000</b>
<b>Operating Expenses</b>			
<b>Communications</b>			
Telephones	5,000	8,503	6,000
Long Distance Charges	500	333	500
Internet	15,000	11,934	12,000
Tech Support	3,000	1,866	2,000
	<u>23,500</u>	<u>22,636</u>	<u>20,500</u>
<b>Dues &amp; Subscriptions</b>			
Memberships & Sponsorships	10,000	32,226	20,000
Publications & Subscriptions	500	230	500
	<u>10,500</u>	<u>32,456</u>	<u>20,500</u>
<b>Non-Depreciable Inventory</b>			
Machinery & Equipment Exp	9,000	28	9,000
Safety Equipment Exp	2,000	210	1,000
	<u>11,000</u>	<u>238</u>	<u>10,000</u>
<b>Legal</b>			
Legal Notices	4,000	3,363	4,000
Legal Services	15,000	12,670	15,000
	<u>19,000</u>	<u>16,033</u>	<u>19,000</u>
<b>Professional Services</b>			
Payroll Contract	250	0	0
Financial Services	190,000	202,306	200,000
Research Studies	6,000	6,000	6,000
Consulting Fees	3,000	3,000	3,000
Stipends	8,400	8,400	8,400
	<u>207,650</u>	<u>219,706</u>	<u>217,400</u>
<b>Maintenance &amp; Repairs</b>			
General Bldg. Maintenance	2,000	1,691	2,000
Custodial Services	3,000	2,655	3,000
Equipment Repair	1,500	0	1,500
	<u>6,500</u>	<u>4,346</u>	<u>6,500</u>
<b>Training &amp; Travel</b>			
Training	3,500	312	3,000
Travel	7,500	5,615	7,000
Mileage	0	118	150
	<u>11,000</u>	<u>6,045</u>	<u>10,150</u>

**Antelope Valley AQMD**  
**General Fund Consolidated Expense Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b>Vehicles</b>			
Vehicle Gas & Oil	5,500	1,538	3,000
Vehicle Maintenance	1,500	2,416	4,000
Vehicle Repairs	1,000	681	1,000
Vehicle Insurance	4,000	1,762	2,000
	<u>12,000</u>	<u>6,397</u>	<u>10,000</u>
<b>Office Expenses</b>			
Software	11,000	2,379	7,000
Utilities	7,000	6,747	7,000
Supplies	3,300	2,815	2,800
Facility Leases	66,000	62,665	66,000
Equipment Lease	5,200	4,904	5,000
Postage	500	69	100
Courier	175	143	175
Printing/Shredding Services	1,000	966	1,000
Security	750	428	500
Liability Insurance	10,000	4,576	5,000
Meeting Expenses	500	256	500
Community Relations	2,000	4,671	7,500
	<u>107,425</u>	<u>90,619</u>	<u>102,575</u>
<b>Program Expenses</b>			
Program Expenditures	10,000	85,000	85,000
Contributions to Other Agencies	5,000	0	0
	<u>15,000</u>	<u>85,000</u>	<u>85,000</u>
<b>Miscellaneous Expenses</b>			
Bank Fees	800	742	800
Interest Expense	0	0	115
	<u>800</u>	<u>742</u>	<u>915</u>
<b>Total Operating Expenses</b>	<b><u>424,375</u></b>	<b><u>484,218</u></b>	<b><u>502,540</u></b>
<b>Capital Expenses</b>			
Furniture & Fixtures	25,000	25,006	0
Equipment	0	0	40,000
Vehicles	30,000	24,938	30,000
Computers	35,000	38,778	0
Software	0	0	25,000
<b>Total Capital Expenses</b>	<b><u>90,000</u></b>	<b><u>88,722</u></b>	<b><u>95,000</u></b>
<b>Total Expenses</b>	<b><u><u>1,614,375</u></u></b>	<b><u><u>1,772,939</u></u></b>	<b><u><u>1,935,540</u></u></b>

**Antelope Valley AQMD**  
**General Fund**  
**District Wide Expense Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b>Expenses</b>			
<b>Personnel Expenses</b>			
<b>Operating Expenses</b>			
<b>Communications</b>			
Telephones	5,000	8,503	6,000
Long Distance Charges	500	333	500
Internet	15,000	11,934	12,000
Tech Support	3,000	1,866	2,000
	<u>23,500</u>	<u>22,636</u>	<u>20,500</u>
<b>Dues &amp; Subscriptions</b>			
Memberships & Sponsorships	10,000	32,226	20,000
Publications & Subscriptions	500	230	500
	<u>10,500</u>	<u>32,456</u>	<u>20,500</u>
<b>Non-Depreciable Inventory</b>			
Machinery & Equipment Exp	9,000	28	9,000
Safety Equipment Exp	2,000	210	1,000
	<u>11,000</u>	<u>238</u>	<u>10,000</u>
<b>Legal</b>			
Legal Notices	4,000	3,363	4,000
Legal Services	15,000	12,670	15,000
	<u>19,000</u>	<u>16,033</u>	<u>19,000</u>
<b>Professional Services</b>			
Research Studies	6,000	6,000	6,000
Consulting Fees	3,000	3,000	3,000
Stipends	8,400	8,400	8,400
	<u>17,400</u>	<u>17,400</u>	<u>17,400</u>
<b>Maintenance &amp; Repairs</b>			
General Bldg. Maintenance	2,000	1,691	2,000
Custodial Services	3,000	2,655	3,000
Equipment Repair	1,500	0	1,500
	<u>6,500</u>	<u>4,346</u>	<u>6,500</u>
<b>Training &amp; Travel</b>			
Training	3,000	312	3,000
Travel	7,000	5,615	7,000
Mileage	0	118	150
	<u>10,000</u>	<u>6,045</u>	<u>10,150</u>

**Antelope Valley AQMD**  
**General Fund**  
**District Wide Expense Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b>Vehicles</b>			
Vehicle Gas & Oil	5,000	1,538	3,000
Vehicle Maintenance	1,500	2,416	4,000
Vehicle Repairs	1,000	681	1,000
Vehicle Insurance	4,000	1,762	2,000
	<u>11,500</u>	<u>6,397</u>	<u>10,000</u>
<b>Office Expenses</b>			
Software	3,500	0	7,000
Utilities	7,000	6,747	7,000
Supplies	2,800	2,763	2,800
Facility Leases	66,000	62,014	66,000
Equipment Lease	5,200	4,904	5,000
Postage	0	69	100
Courier	175	143	175
Printing/Shredding Services	1,000	966	1,000
Security	750	428	500
Liability Insurance	10,000	4,576	5,000
Meeting Expenses	500	256	500
Community Relations	2,000	4,671	7,500
	<u>98,925</u>	<u>87,537</u>	<u>102,575</u>
<b>Program Expenses</b>			
Program Expenditures	10,000	85,000	85,000
Contributions to Other Agencies	5,000	0	0
	<u>15,000</u>	<u>85,000</u>	<u>85,000</u>
<b>Miscellaneous Expenses</b>			
Bank Fees	800	742	800
Interest Expense	0	0	115
	<u>800</u>	<u>742</u>	<u>915</u>
<b>Total Operating Expenses</b>	<b><u>224,125</u></b>	<b><u>278,830</u></b>	<b><u>302,540</u></b>
<b>Capital Expenses</b>			
Furniture & Fixtures	25,000	25,006	0
Equipment	0	0	40,000
Vehicles	30,000	24,938	30,000
Computers	35,000	38,778	0
Software	0	0	25,000
<b>Total Capital Expenses</b>	<b><u>90,000</u></b>	<b><u>88,722</u></b>	<b><u>95,000</u></b>
<b>Total Expenses</b>	<b><u>314,125</u></b>	<b><u>367,552</u></b>	<b><u>397,540</u></b>

# CONTRACT WITH THE MOJAVE DESERT AQMD

PROGRAM STAFF: 15,080 HOURS • 7.25 FTE • \$1,275K

PERIOD JANUARY 1, 2016 - JUNE 30, 2021

## TERMS AND CONDITIONS

The AVAQMD contractS with the MDAQMD for administrative and operations services as necessary to enable AVAQMD to meet the regulatory and legislated responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations. This agreement is pursuant to the provisions of Title 1, Division 7, Chapter 5, Article 1 of the California Government Code (commencing with §6500).

On a monthly basis or as necessary, the MDAQMD shall deliver to the AVAQMD an invoice for materials and services provided. The invoice shall include a description of the materials and services provided.

AVAQMD STAFF	12,480 HOURS \$80/hr • \$998.4k/yr • 6 FTE
PLANNING & RULE MAKING	175 HOURS \$80/hr • \$14k/yr • FTE .08
AIR MONITORING	300 HOURS \$100 • \$30k/yr • FTE .14
STATIONARY SOURCES	300 HOURS \$90 • \$27k/yr • FTE .14
EXECUTIVE	300 HOURS \$125 • \$37.5k/yr • FTE .14
COMMUNITY RELATIONS	125 HOURS \$85 • \$10.6k/yr • FTE .06
ADMINISTRATION	1400 HOURS \$113 • \$158.2k/yr • FTE .67

**Antelope Valley AQMD  
General Fund  
Contracted Services Expense Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b>Expenses</b>			
<b>Personnel Expenses</b>			
Program Staff	1,100,000	1,199,999	1,338,000
<b>Total Personnel Expenses</b>	<u>1,100,000</u>	<u>1,199,999</u>	<u>1,338,000</u>
<b>Operating Expenses</b>			
<b>Communications</b>			
<b>Dues &amp; Subscriptions</b>			
<b>Non-Depreciable Inventory</b>			
<b>Legal</b>			
<b>Professional Services</b>			
Payroll Contract	250	0	0
Financial Services	190,000	202,306	200,000
	<u>190,250</u>	<u>202,306</u>	<u>200,000</u>
<b>Maintenance &amp; Repairs</b>			
<b>Training &amp; Travel</b>			
Training	500	0	0
Travel	500	0	0
	<u>1,000</u>	<u>0</u>	<u>0</u>

**Antelope Valley AQMD  
General Fund  
Contracted Services Expense Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b>Vehicles</b>			
Vehicle Gas & Oil	500	0	0
	500	0	0
<b>Office Expenses</b>			
Software	7,500	2,379	0
Supplies	500	52	0
Facility Leases	0	651	0
Postage	500	0	0
	8,500	3,082	0
<b>Program Expenses</b>			
<b>Miscellaneous Expenses</b>			
<b>Total Operating Expenses</b>	<u>200,250</u>	<u>205,388</u>	<u>200,000</u>
<b>Capital Expenses</b>			
<b>Total Expenses</b>	<u><u>1,300,250</u></u>	<u><u>1,405,387</u></u>	<u><u>1,538,000</u></u>

# FUND BALANCE

The Antelope Valley AQMD Fund Balances are designated according to Governing Board Policy 07-01, summarized in the following: Committed, Restricted, and Unassigned. The Unassigned Fund Balance is the representation of the net resources not allocated to the categories described above.

## COMMITTED FUND BALANCE

\$561,762

The amount is equivalent to 30% of the Operating Expenses. The fund may be increased to provide protection against uncertain economic times.

## RESTRICTED FUND BALANCE

### Mobile Emissions Reduction Grant (AB 2766) Fund

These funds are collected on motor vehicle registrations (\$4 each) in the Antelope Valley region. Funds are "allocated on a competitive basis to local government entities and other organizations capable of effectively using funds to reduce mobile emissions." A Work Plan adopted by the Governing Board provides the grant program guidelines.

### Incentive Based Emission Reduction Funding (AB 923)

These funds are collected on motor vehicle registrations (\$2 each) in the Antelope Valley region beginning October 1, 2005. Funds are granted by the Governing Board for specific projects as allowed in the Health and Safety Code §44229.

### Carl Moyer Grant Program Funds

These funds may be distributed by the California Air Resources Board for projects obligated by the District under this state regulated program. Projects are awarded on a competitive basis.

**Antelope Valley AQMD**  
**Program Funds Consolidated Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b><u>Revenues</u></b>			
Administrative Funding	100,218	100,218	92,408
AB2766 Program	427,000	427,000	610,000
Carl Moyer Program	701,526	701,526	646,858
AB923 Program	600,000	600,000	610,000
Interest Revenue	10,300	16,000	16,000
	<hr/>	<hr/>	<hr/>
<b>Total Consolidated Program Revenue</b>	<b>1,839,044</b>	<b>1,844,744</b>	<b>1,975,266</b>
<b><u>Expenses</u></b>			
Program Staff	100,218	0	0
Program Expenditures	1,723,326	1,744,526	1,882,858
	15,500	100,218	92,408
	<hr/>	<hr/>	<hr/>
<b>Total Consolidated Program Expense</b>	<b>1,839,044</b>	<b>1,844,744</b>	<b>1,975,266</b>

# AVAQMD Program Objectives

## AB2766

\$610k in grant initiatives a \$183k increase of  
or 43% from FY19

## AB923

\$610k in grant initiatives an increase of \$10k  
or 1.7% from FY19

## CARL MOYER PROGRAM

\$647K in grant initiatives. a decrease of \$55k  
or 8% from FY19

**Antelope Valley AQMD**  
**Program Funds AB2766 Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b><u>Revenues</u></b>			
AB2766 Program	427,000	427,000	610,000
Interest Revenue	2,700	3,000	3,000
<b>Total AB2766 Program Revenue</b>	<b>429,700</b>	<b>430,000</b>	<b>613,000</b>
<b><u>Expenses</u></b>			
Program Expenditures	429,700	430,000	613,000
<b>Total AB2766 Program Expense</b>	<b>429,700</b>	<b>430,000</b>	<b>613,000</b>

**Antelope Valley AQMD**  
**Program Funds AB923 Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b><u>Revenues</u></b>			
AB923 Program	600,000	600,000	610,000
Interest Revenue	5,600	9,000	9,000
	<hr/>	<hr/>	<hr/>
<b>Total AB923 Program Revenue</b>	<b>605,600</b>	<b>609,000</b>	<b>619,000</b>
<b><u>Expenses</u></b>			
Program Expenditures	590,100	609,000	619,000
Program Expenditures - Administrative Grants	15,500	0	0
	<hr/>	<hr/>	<hr/>
<b>Total AB923 Program Expense</b>	<b>605,600</b>	<b>609,000</b>	<b>619,000</b>

**Antelope Valley AQMD**  
**Program Funds Carl Moyer Budget Detail**

	<u>Budget FY 2019</u>	<u>EOY Estimate FY 2019</u>	<u>Budget FY 2020</u>
<b><u>Revenues</u></b>			
Administrative Funding	100,218	100,218	92,408
Carl Moyer Program	701,526	701,526	646,858
Interest Revenue	2,000	4,000	4,000
<b>Total Carl Moyer Program Revenue</b>	<b>803,744</b>	<b>805,744</b>	<b>743,266</b>
<b><u>Expenses</u></b>			
Program Staff	100,218	0	0
Program Expenditures	703,526	705,526	650,858
Program Expenditures - Administrative Moyer Rnd 14	0	100,218	92,408
<b>Total Carl Moyer Program Expense</b>	<b>803,744</b>	<b>805,744</b>	<b>743,266</b>

**Antelope Valley AQMD**  
**Budget Consolidated (All Funds)**  
**Year to Year Comparison**

	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
<b>Revenues</b>					
Permit Fees	635,000	614,480	701,000	792,150	1,019,500
Application Fees	37,000	47,500	51,450	42,000	30,000
Fines & Penalties	29,700	35,000	54,000	59,000	62,000
Interest Income	13,250	13,300	15,900	14,300	22,435
Revenue from Programs	2,346,346	2,396,065	2,537,404	2,603,044	2,570,566
State Revenue	135,000	126,000	129,000	141,500	206,305
<b>Total Revenues</b>	<b>3,196,296</b>	<b>3,232,345</b>	<b>3,488,754</b>	<b>3,651,994</b>	<b>3,910,806</b>
<b>Expenses</b>					
<b>Personnel Expenses</b>					
Salaries & Wages	1,237,940	1,205,592	1,193,926	1,200,218	1,338,000
<b>Total Personnel Expenses</b>	<b>1,237,940</b>	<b>1,205,592</b>	<b>1,193,926</b>	<b>1,200,218</b>	<b>1,338,000</b>
<b>Operating Expenses</b>					
Communications	19,750	23,500	43,500	23,500	20,500
Dues & Subscriptions	10,025	10,500	10,500	10,500	20,500
Non-Depreciable Inventory	6,300	6,300	8,000	11,000	10,000
Legal	2,000	17,000	19,000	19,000	19,000
Professional Services	85,900	185,335	221,750	207,650	217,400
Maintenance & Repairs	7,000	7,000	6,575	6,500	6,500
Training & Travel	8,000	9,500	11,000	11,000	10,150
Vehicles	11,000	10,000	10,500	12,000	10,000
Office Expenses	88,075	96,380	94,475	107,425	102,575
Program Expenses	1,704,235	1,637,438	1,784,228	1,753,826	2,060,266
Miscellaneous Expenses	1,071	800	800	800	915
<b>Total Operating Expenses</b>	<b>1,943,356</b>	<b>2,003,753</b>	<b>2,210,328</b>	<b>2,163,201</b>	<b>2,477,806</b>
<b>Capital Expenses</b>					
Furniture & Fixtures	0	0	25,000	25,000	0
Equipment	0	0	12,000	0	40,000
Vehicles	0	0	25,000	30,000	30,000
Computers	0	0	20,000	35,000	0
Software	15,000	23,000	2,500	0	25,000
<b>Total Capital Expenses</b>	<b>15,000</b>	<b>23,000</b>	<b>84,500</b>	<b>90,000</b>	<b>95,000</b>
<b>Total Expenses</b>	<b>3,196,296</b>	<b>3,232,345</b>	<b>3,488,754</b>	<b>3,453,419</b>	<b>3,910,806</b>

**Antelope Valley AQMD**  
**Budget Consolidated General Fund**  
**Year to Year Comparison**

	Budget FY 2016	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
<b>Revenues</b>					
Permit Fees	635,000	614,480	701,000	792,150	1,019,500
Application Fees	37,000	47,500	51,450	42,000	30,000
Fines & Penalties	29,700	35,000	54,000	59,000	62,000
Interest Income	3,200	3,300	3,500	4,000	6,435
Revenue from Programs	602,500	689,250	687,000	774,300	611,300
State Revenue	135,000	126,000	129,000	141,500	206,305
<b>Total Revenues</b>	<b>1,442,400</b>	<b>1,515,530</b>	<b>1,625,950</b>	<b>1,812,950</b>	<b>1,935,540</b>
<b>Expenses</b>					
<b>Personnel Expenses</b>					
Salaries & Wages	1,237,940	1,111,365	1,100,000	1,100,000	1,338,000
<b>Total Personnel Expenses</b>	<b>1,237,940</b>	<b>1,111,365</b>	<b>1,100,000</b>	<b>1,100,000</b>	<b>1,338,000</b>
<b>Operating Expenses</b>					
Communications	19,750	23,500	43,500	23,500	20,500
Dues & Subscriptions	10,025	10,500	10,500	10,500	20,500
Non-Depreciable Inventory	6,300	6,300	8,000	11,000	10,000
Legal	2,000	17,000	19,000	19,000	19,000
Professional Services	85,900	185,335	221,750	207,650	217,400
Maintenance & Repairs	7,000	7,000	6,575	6,500	6,500
Training & Travel	8,000	9,500	11,000	11,000	10,150
Vehicles	11,000	10,000	10,500	12,000	10,000
Office Expenses	87,725	96,380	94,475	107,425	102,575
Program Expenses	10,000	14,850	15,350	15,000	85,000
Miscellaneous Expenses	1,071	800	800	800	915
<b>Total Operating Expenses</b>	<b>248,771</b>	<b>381,165</b>	<b>441,450</b>	<b>424,375</b>	<b>502,540</b>
<b>Capital Expenses</b>					
Furniture & Fixtures	0	0	25,000	25,000	0
Equipment	0	0	12,000	0	40,000
Vehicles	0	0	25,000	30,000	30,000
Computers	0	0	20,000	35,000	0
Software	15,000	23,000	2,500	0	25,000
<b>Total Capital Expenses</b>	<b>15,000</b>	<b>23,000</b>	<b>84,500</b>	<b>90,000</b>	<b>95,000</b>
<b>Total Expenses</b>	<b>1,501,711</b>	<b>1,515,530</b>	<b>1,625,950</b>	<b>1,614,375</b>	<b>1,935,540</b>

# ACRONYMS

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<b>AB2766</b>	Enabling legislation for collection of fees for mobile source reduction projects
<b>AIRS</b>	Aerometric Information Retrieval System
<b>APCD</b>	Air Pollution Control District
<b>APCO</b>	Air Pollution Control Officer
<b>AQMD</b>	Air Quality Management District
<b>ARB</b>	Air Resources Board
<b>AVAQMD</b>	Antelope Valley Air Quality Management District
<b>BACT</b>	Best Available Control Technology
<b>CAA</b>	Clean Air Act
<b>CAPCOA</b>	California Air Pollution Control Officers Association
<b>CAPP</b>	Clean Air Patrol Program
<b>CAPS</b>	Compliance and Permit System (permit tracking database)
<b>CARB</b>	California Air Resources Board
<b>CNGVC</b>	California Natural Gas Vehicle Coalition
<b>CRE</b>	Community Relations and Education
<b>CREEC</b>	California Regional Environmental Education Community
<b>CSDA</b>	California Special Districts Association
<b>DAPCO</b>	Deputy Air Pollution Control Officer
<b>EPA</b>	Environmental Protection Agency
<b>ERC</b>	Emission Reduction Credit
<b>FY</b>	Fiscal Year
<b>ICTC</b>	Interstate Clean Transportation Corridor
<b>MACT</b>	Maximum Achievable Control for Toxics
<b>MEEC</b>	Mojave Environmental Education Consortium
<b>MDAQMD</b>	Mojave Desert Air Quality Management District
<b>MOU</b>	Memorandum of Understanding
<b>NAAQS</b>	National Ambient Air Quality Standards
<b>NESHAP</b>	National Emissions Standard for Hazardous Pollutants
<b>NSPS</b>	New Source Performance Standards
<b>OPEB</b>	Other Post Employment Benefits
<b>PARS</b>	Public Agency Retirement Services
<b>PERP</b>	Portable Equipment Registration Program
<b>PSD</b>	Prevention of Significant Deterioration
<b>PTBS</b>	Permit Tracking and Billing System
<b>SDRMA</b>	Special Districts Risk Management Authority
<b>SLAMS</b>	State and Local Air Monitoring Stations
<b>TAC</b>	Technical Advisory Committee
<b>VPN</b>	Virtual Private Network

# BUDGET CATEGORIES

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## REVENUE

### Permit Fees

Permit Fees Rev Operating and Annual Renewal Permit Fees  
 Asbestos Demo/Reno Rev Fees for Permits related to Asbestos Removal - Rule 302  
 Title V Permit Rev Permit fees for Federal Permit Program

### Application Fees

ERC Application Fees Emission Reduction Credit  
 New Source Review Project Evaluation for Complex Source-Rule 301  
 Permit Application Fees Filing of new permits and permit changes  
 Variance Filing Fees Filing fee for each petition to District Hearing Board -Rule 303  
 AG Application Fees

### Fine & Penalties

Excess Emissions Fees Fee charged when a variance is granted by Hearing Board - Rule 303  
 Notice of Violations Fees Fee Charged for unpermitted source, or violation of permit condition  
 Interest Revenue Interest on funds held on deposit, all funds

### Revenue from Programs

Administrative Funding Program pass thru funds for administration costs of the program  
 AB2766 Program Revenue received through DMV vehicle registration  
 California Clean Air Act Fees State mandated fee collected on behalf of Carb  
 Hot Spots State mandated fee: "Air Toxic "Hot Spot"

### State Revenue

PERP State Funds Portable Engine Registration Program.  
 State Subvention Funds received from state budget to supplement Permitting and Air Monitoring

## EXPENSES

### Program Staff

Contracted costs to provide staff for District operations

### Operating Expenses

Communications Telephones, teleconferencing, internet, cable, hosting, tech support  
 Dues & Subscriptions District memberships and sponsorships, publications and subscriptions  
 Non-Depreciable Inventory Furniture, equipment, machinery, and safety equipment < \$5,000  
 Legal Legal services for Governing Board, Hearing Board; publication  
 Professional Services Financial services, audit, research studies, consulting fees, stipends  
 Maintenance & Repairs General building maintenance, custodial services, and repairs  
 Training & Travel Employee training; professional development and related travel  
 Vehicles Fuel and oil, maintenance and repair, insurance for District's fleet  
 Office Expenses Software, utilities, supplies, leases, postage, courier, printing and shredding services, security, insurance, meeting expenses and community relations  
 Expenses attributable to the use of special funds

### Program Expenses

Furniture & fixtures, Equipment, vehicles, computers, and software over \$5k

## CAPITAL EXPENSES

**AFFIDAVIT OF PUBLICATION**

(2015.5 C.C.P.)

The space above for file stamp only

STATE OF CALIFORNIA }  
County of Los Angeles } ss

**NOTICE OF PUBLIC HEARING  
PROPOSED BUDGET FOR FISCAL YEAR 2019-20**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the **Antelope Valley Press**, a newspaper of general circulation, printed and published **daily** in the city of **Palmdale**, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under date of October 24, 1931, Case Number 328601; Modified Case Number 657770 April 11, 1956; also operating as the Ledger-Gazette, adjudicated a legal newspaper June 15, 1927, by Superior Court decree No. 224545; also operating as the Desert Mailer News, formerly known as the South Antelope Valley Foothill News, adjudicated a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California on May 29, 1967, Case Number NOC564 and adjudicated a newspaper of general circulation for the **City of Lancaster**, State of California on January 26, 1990, Case Number NOC10714, Modified October 22, 1990; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

**April 19, 2019**

I certify (or declare) under penalty of perjury that the fore-going is true and correct.

Signature

**Dated April 19, 2019**  
Executed at Palmdale, California

37404 SIERRA HWY., PALMDALE CA 93550  
Telephone (661)267-4112/Fax (661)947-4870

**NOTICE OF PUBLIC HEARING  
PROPOSED BUDGET FOR FISCAL YEAR 2019-20**  
NOTICE IS HEREBY GIVEN that the Governing Board of the Antelope Valley Air Quality Management District (AVAQMD) will hold a public hearing for the purpose of considering the Proposed Budget for Fiscal Year 2019-20. Comments regarding the proposed budget may be submitted in writing before, during, or after the public hearing.  
DATE: May 21, 2019 TIME: 10:00 A.M.  
LOCATION: 43301 Division St. Suite 206, Lancaster, CA 93536  
Copies of the Proposed Budget for Fiscal Year 2019-20 are posted for review on-line at [www.avaqmd.ca.gov](http://www.avaqmd.ca.gov). An electronic copy may be obtained by e-mailing a request to [bbanks@avaqmd.ca.gov](mailto:bbanks@avaqmd.ca.gov). Paper copies are available upon request or may be reviewed at the AVAQMD Office located at 43301 Division St. Suite 206, Lancaster, CA 93536.  
Contact Bret Banks at (661) 723-8070, x 22 for further information.  
Publish: April 19, 2019

AVAQMD  
APR 22 2019  
RECEIVED

The following page(s) contain the backup material for Agenda Item: [1\) Authorize the acceptance of AB 197 Emission Inventory District Grant Program Funding](#); [2\) Accept the terms and conditions for the funds](#); and [3\) Authorize the Executive Director/APCO and staff to execute the agreement, approved as to legal form, and carr](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #8*

**DATE:** May 21, 2019

**RECOMMENDATION:** 1) Authorize the acceptance of AB 197 Emission Inventory District Grant Program Funding; 2) Accept the terms and conditions for the funds; and 3) Authorize the Executive Director/APCO and staff to execute the agreement, approved as to legal form, and carry out related activities to meet the requirements of AB 197.

**SUMMARY:** This action formally accepts the AB 197 Emission Inventory District Grant Program Funding in the amount of \$8,583.00 allocated to the AVAQMD. This action also accepts the terms and conditions for the funds as appropriated in the Grant Agreement Provisions and approves staff to carry out related activities.

**BACKGROUND:** On September 8, 2016, the Governor signed into law AB 197. The law creates a legislative committee to oversee regulators, giving lawmakers more say in how climate goals are met. The law pushes the State to take stronger steps to reduce emissions and protect the State's most impacted and disadvantaged communities. This law requires the California Air Resources Board (CARB) to make available, and update annually, on its Internet Web site the emissions of GHG, criteria pollutants, and toxic air contaminants for each facility that reports to CARB and local Air Districts. Emissions data will be based on data provided to CARB by Air Pollution Control and Air Quality Management Districts. AB 197 Emission Inventory District Grant Program provides Air Districts funding for additional resources needed to meet the emission inventory requirements of AB 197.

**REASON FOR RECOMMENDATION:** CARB requires the Governing Board formally approve District acceptance of the funds and participation in the program.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before May 7, 2019

**FINANCIAL DATA:** Community Air Protection Funds are supplementary to the AVAQMD budget.

**PRESENTER:** Bret Banks, Executive Director/APCO.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$214,111 in Carl Moyer Program funds to Alameda Metals to replace an older heavy-duty diesel equipment with new, clean technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #9*

**DATE:** May 21, 2019

**RECOMMENDATION:** 1) Award an amount not to exceed \$214,111 in Carl Moyer Program funds to Alameda Metals to replace an older heavy-duty diesel equipment with new, clean technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item awards an amount not to exceed \$214,111 of Carl Moyer Program and/or Mobile Source Emissions Reduction Program (AB 923) funds under the Carl Moyer Program to Alameda Metals for the replacement of a Tier 2, 2005 diesel material handler with new, cleaner technology certified to the Final Tier 4/current emission standards.

**BACKGROUND:** AVAQMD received an application from Alameda Metals requesting grant funding towards retirement and replacement of an older heavy-duty diesel material handler that operates 100% at a local metal recycling facility. Alameda Metals proposes voluntary participation in the Carl Moyer Equipment Replacement Program to reduce emissions by retiring their older material handler and replacing it with equipment that is certified to the current emission standards. Staff has evaluated the project for Carl Moyer eligibility pursuant to the guidelines for the use of Carl Moyer Program and Mobile Source Emissions Reduction Program (AB 923) funds. The District proposes a maximum of 44 percent or an amount not to exceed \$214,111 toward the replacement costs for replacement equipment certified to final tier 4 standards. Retirement of the proposed project produces 2.42 tons/yr. emissions reduction with a 5-year project life. Early fleet turnover provides emission reductions that help the Valley towards attainment of the national ambient air quality standards.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #9*

**PAGE 2**

**REASON FOR RECOMMENDATION:** Governing Board approval is needed to fund Carl Moyer projects. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before May 6, 2019.

**FINANCIAL DATA:** Funding is granted from the District’s Carl Moyer Program that also includes the use of Mobile Source Emissions Reduction Program (AB 923) funds for Carl Moyer eligible projects.

**PRESENTER:** Julie McKeehan, Grants Analyst.